

Mayor and Council Communication

DATE: 08/22/23

M&C FILE NUMBER: M&C 23-0692

LOG NAME: 20OPENSAPCEPRE-ACQUISITION

SUBJECT

(ALL) Adopt Appropriation Ordinance Adjusting Receipts and Appropriations in the General Gas Lease Capital Projects Fund by Increasing Estimated Receipts and Appropriations in the Open Space Pre-Acquisition Project in the Amount of \$200,000.00 and Decreasing Estimated Receipts and Appropriations in the Open Space Appropriations Project by the Same Amount for the Purpose of Funding Pre-Acquisition Costs Related to Open Space Land Acquisitions and Amend the Fiscal Years 2023-2027 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt the attached appropriation ordinance adjusting receipts and appropriations in the General Gas Lease Capital Projects Fund by increasing estimated receipts and appropriations in the Open Space Pre-Acquisition Project (City Project No. 103511) in the amount of \$200,000.00 and decreasing estimated receipts and appropriations in the Open Space Appropriations Project (City Project No. PA0001) by the same amount for the purpose of funding pre-acquisition costs related to Open Space Land Acquisitions; and
2. Amend the Fiscal Years 2023-2027 Capital Improvement Program.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the appropriation and use of funding related to pre-acquisition of open space costs anticipated this fiscal year and in future years (City Project No.103511).

This M&C authorizes additional funding for pre-acquisition costs spent prior to taking proposed property to Council for acquisition approval (City Project No. 103511). On August 10, 2021, M&C 21-0551 approved an initial \$50,000.00 for pre-acquisition costs. Due to increased properties under review and pre-acquisition investigation needs, it is estimated that an additional \$200,000.00 of Open Space Appropriations project funding is needed for initial site investigation activities such as appraisal, survey, environmental investigations, staff time, earnest money, and other applicable costs associated with evaluating a site to determine whether acquisition should be pursued.

Project	Current Appropriation	M&C Action	Updated Appropriation
33005 – General Gas Lease Capital Project (City Project No. 103511)	\$50,000.00	\$200,000.00	\$250,000.00
33005 – General Gas Lease Capital Project (City Project No. PA0001)	\$2,601,604.95	(\$200,000.00)	\$2,401,604.95

Open Space funding was not included in the FY2023-2027 Capital Improvement Program. Open Space will continue to be appropriated via M&C's as funding becomes available and each acquisition or use of funds is identified and requested for approval by Mayor and Council. The action on this M&C will also update the FY2023-2027 Capital Improvement Program.

This project impacts ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Open Space Acquisition project within the General Gas Lease Capital Prj Fund and upon approval of the above recommendations and adoption of the attached appropriation ordinance, funds will be available in the General Gas Lease Capital Prj Fund for the Open Space Pre-Acquisition project. Prior to an expenditure being incurred, the Property Management and the Transportation & Public Works Departments have the responsibility to validate the availability of funds.

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Expedited