

Mayor and Council Communication

DATE: 08/20/19

M&C FILE NUMBER: M&C 19-0054

LOG NAME: 23CITY FACILITIES HAZARDOUS WASTE GENERATION

SUBJECT

Authorize Execution of an Agreement with Tradebe Environmental Services, Inc. in an Amount Not to Exceed \$150,000.00 Per Year for Packaging, Transportation and Disposal of Hazardous, Special and Solid Waste Generated by the City (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Tradebe Environmental Services, Inc. for packaging, transportation, and disposal of hazardous, special, and solid waste generated by the City, with a contract amount not to exceed \$150,000.00 per year with four one-year renewal options.

DISCUSSION:

This contract provides disposal services for wastes generated by City operations to meet federal and state requirements for wastes that cannot be disposed of by traditional solid waste methods. Materials for disposal under this contract include, but are not limited to, solvents, thinners, paints, pesticides, contaminated automotive fluids, acids/bases, printer/copier chemicals, and soil or absorbent materials contaminated with spilled chemicals.

A Request for Proposals was advertised on April 21, 2019. Responses were submitted by four firms on May 23, 2019. Submittals from each of the four firms were reviewed and rated based on price and capabilities, qualifications, and experience of the bidders. Tradebe Environmental Services, Inc. was selected as the firm that would provide the best value to the City in accordance with Chapter 252 of the Texas Local Government Code.

An additional \$430,000 has been appropriated to the Environmental Protection Fund so that there will be available funding to cover the spending authority for this contract. Because this contract crosses fiscal years, the estimated expense for FY2019 is \$5,000-\$8,000 with the remaining being expensed in FY2020.

RENEWAL OPTIONS – This contract may be renewed for up to four successive one-year terms at the City's option. Renewal may be effected by notice in writing by the City Manager, or his designee, to the contractor within 30 days of the expiration of the prior term. This action does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services from source(s) where subcontracting or supplier opportunities are negligible. This contract serves the entire City.

FISCAL INFORMATION / CERTIFICATION:

The approval of this action provides purchasing authority up to the \$150,000.00 annually, as specified. The Director of Finance certifies that funds are available in the current operating budget, as appropriated, of the Environmental Protection Fund and that Code Compliance has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Valerie Washington 6199

Originating Business Unit Head: Brandon Bennett 6345

Additional Information Contact: Cody Whittenburg 5455