

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 06/24/25 M&C FILE NUMBER: M&C 25-0578

LOG NAME: 13PAMEND COOP OTIS ELEVATOR CC PED

SUBJECT

(ALL) Authorize Amendment to Agreement with Otis Elevator Company Using Omnia Cooperative Contract to Increase the Annual Amount by \$1,163,000.00 for a New Total Annual Amount Up to \$1,263,000.00 for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the Agreement (City Secretary Contract No. 62653) with Otis Elevator Company using Omnia Cooperative Contract 2019001563 to increase the annual amount by \$1,163,000.00 for a new total annual amount up to \$1,263,000.00 for all City Departments.

DISCUSSION:

On January 14, 2025, the Public Events Department entered into an agreement with Otis Elevator Company under Omnia Cooperative Agreement Contract No. 2019001563 (City Secretary Contract No. 62653) for up to \$100,000.00 to replace an elevator board at the Fort Worth Convention Center.

The Public Events, Property Management and Transportation & Public Works Departments requested additional spending authority to cover routine monthly inspection, maintenance, repair and replacement for vertical transportation systems. These services will be provided at the Fort Worth Convention Center, Will Rogers Memorial Center, Houston Street and Western Heritage Garages, and the Central Library. Staff requests City Council approval to increase the contract amount by \$1,163,000.00, bringing the total annual authorized amount up to \$1,263,000.00.

FUNDING: The maximum amount allowed under this agreement will be \$1,263,000.00; however, the actual amount used will be based on the need of the City Departments and available budget.

AGREEMENT TERM: The current agreement term is from January 14, 2025 to September 30, 2025, with four (4) one-year renewal options.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. Omnia Contracts have been competitively bid to increase and simplify the purchasing power of local government entities.

DVIN: A business equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

The Cooperative Agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendations and execution of the contract. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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