City of Fort Worth, Texas Mayor and Council Communication

DATE: 06/25/24

M&C FILE NUMBER: M&C 24-0560

LOG NAME: 2024LOCKWOOD, ANDREWS & NEWNAM, INC FOR TPW AMENDMENT 2

SUBJECT

(ALL) Authorize Execution of Amendment No. 2, in the Amount of \$637,306.00, to a Professional Services Agreement with Lockwood, Andrews & Newnam, Inc., for Staff Extension Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects for a Revised Contract Amount of \$1,274,612.00

RECOMMENDATION:

It is recommended that the City Council authorize execution of Amendment No. 2 to City Secretary Contract No. 59573, a professional services agreement with Lockwood Andrews & Newnam, Inc., in the amount of \$637,306.00 for staff extension services in managing Transportation and Public Works Arterials and Mobility Infrastructure capital projects for a revised contract amount of \$1,274,612.00.

DISCUSSION:

On June 9, 2023, the City of Fort Worth administratively authorized a professional service agreement in the amount of \$95,000.00 with Lockwood, Andrews & Newnam, Inc. (City Secretary Contract No. 59573) for staff extension services in managing Transportation and Public Works Arterials and Mobility Infrastructure capital projects. The agreement provided two full-time equivalent (FTE) positions - one project manager and one program manager - for approximately two months to assist with delivering capital projects associated with the 2022 Bond Program.

On November 14, 2023, the contract was amended to extend the schedule by ten months to a full year for the two FTE positions. These staff extension services are providing needed resources for the execution of projects while the City navigates challenges in recruiting and retaining critical positions in the current competitive environment.

This second amendment, the renewal of City Secretary Contract No. 59573, will serve current and future capital projects as needed. Funds availability verification will be performed by Transportation & Public Works Contract Compliance Managers prior to task order assignment. It will allow for three FTE positions - one project manager, one program manager, and one project controls - for approximately twelve months to assist with delivering capital projects associated with the 2022 Bond Program.

In April 2020, the Transportation Public Works Department, Capital Delivery Division, published a Request for Qualifications (RFQ) for various technical services associated with engineering services including capital project management support contracts. Lockwood, Andrews & Newnam, Inc. was one of four firms prequalified to provide project management support services. Staff extension services contracts have been executed with all four prequalified consultants.

Business Equity : Lockwood, Andrews & Newnam, Inc. agrees to maintain its initial M/WBE commitment of 10% that it made on the original agreement and extend and maintain that same M/WBE commitment of 10% to all prior amendments up to and inclusive of this Amendment No. 2. Therefore Lockwood, Andrews & Newnam, Inc. remains in compliance with the City's M/WBE Ordinance and attests to its commitment by its signature on the Acceptance of Previous M/WBE Commitment form executed by an authorized representative of its company.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the various capital improvement program funds to support the approval of the recommendation and execution of the amendment. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

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