

# Mayor and Council Communication

**DATE:** 01/23/24

**M&C FILE NUMBER:** M&C 24-0016

**LOG NAME:** 13PILA DENTON SAFETY AMBASSADORS SERVICES PD MC

## **SUBJECT**

(CD 9) Authorize Execution of a Purchase Agreement with Mydatt Services, Inc. dba Block by Block for Ambassador Services in the West 7th Entertainment District Using an Interlocal Agreement with the City of Denton in an Annual Amount Up to \$315,000.00 for the Initial Term and Authorize Two One-Year Renewal Options for the Same Amount for the Police Department

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## **RECOMMENDATION:**

It is recommended that City Council authorize the execution of a purchase agreement with Mydatt Services, Inc. dba Block by Block for ambassador services in the West 7th Entertainment District using an Interlocal Agreement with the City of Denton in an annual amount up to \$315,000.00 for the initial term and authorize two one-year renewal options for the same amount for the Police Department.

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## **DISCUSSION:**

The Police Department approached the Purchasing Division to finalize an agreement for ambassador services for the City of Fort Worth (City). The initial service area is the West 7th Street District, but additional service areas can be incorporated as necessary. The Department requires ambassador services throughout the service area to increase the safety of visitors by being visible, deter aggressive solicitation and other prohibited behaviors, improve public order and reduce crime, interact directly with property and business owners, engage with people who may need social service outreach and referrals, greet pedestrians, and provide general assistance to the public. Ambassadors will also document all interactions with the public using the Statistics Management and Ambassador Reporting Technology (SMART) System. The SMART System will allow the vendor to deliver weekly, monthly, and annual reports detailing services provided, identification of problem areas, trends, and indicate the type of services or attention needed to demonstrate the effectiveness of the program.

In April 2023, the City of Denton processed a Bid (Request for Proposal 8249) for Downtown Denton Ambassador Program. The solicitation was advertised in the *Denton Record-Chronicle* on April 16, 2023, April 23, 2023, May 14, 2023, and May 21, 2023. The extended opening date for the solicitation was on May 31st, 2023; one (1) response was received. An evaluation team scored the proposal and awarded the agreement to Mydatt Services, Inc. dba Block by Block.

In November 2023, Purchasing staff requested a quote from the awarded vendor, Mydatt Services, Inc. dba Block by Block.

State law provides that a local government purchasing an item under an Interlocal Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. The City of Denton conducted competitive bidding for the contract in April 2023 (Request for Proposal 8249).

**FUNDING:** The award amount allowed under this agreement will be \$315,000.00; however, the actual amount used will be based on the department's need and available budget. Funding is budgeted in the Other Contractual Services account within the Crime Control and Prevention District (CCPD) Fund for the Police Department, as appropriated.

**BUSINESS EQUITY:** A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**AGREEMENT TERMS:** Upon City Council approval, the agreement will begin upon execution and expire on November 6, 2024. The City will not execute an agreement with Block by Block until a valid petition to create a West 7<sup>th</sup> Public Improvement District (PID) is received.

**RENEWAL TERMS:** The agreement may be renewed at the City's option for two (2) additional one-year renewal terms. Renewal of this agreement by the City does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Crime Control & Prev Distr Fund. Prior to an expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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