City of Fort Worth, Texas

Mayor and Council Communication

DATE: 12/09/25 **M&C FILE NUMBER**: M&C 25-1104

LOG NAME: 13PRFP 25-0226 SHORING AND TRENCHING EQUIPMENT RENTALS WTR AO

SUBJECT

(ALL) Authorize Execution of an Agreement for Shoring and Trenching Rentals with United Rentals (North America), Inc in an Amount Up to \$1,000,000.00 for the Initial One Year Term and Authorize Four One-Year Renewal Options for Shoring and Trenching Rentals for the Water Department in an Amount Up to \$1,150,000.00 for the First Renewal, \$1,322,500.00 for the Second Renewal, \$1,520,875.00 for the Third Renewal, and \$1.749.006.00 for the Fourth Renewal

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with United Rentals (North America), Inc. in an annual amount up to \$1,000,000.00 for the initial one year term and authorize four one-year renewal options for the Water Department in an amount up to \$1,150,000.00 for the first renewal, \$1,322,500.00 for the second renewal, \$1,520,875.00 for the third renewal, and \$1,749,006.00 for the fourth renewal.

DISCUSSION:

The Water Department approached the Purchasing Division to secure an agreement for shoring and trenching rental services. Under the proposed agreement, the vendor will rent out shoring and trenching equipment to the Water Department.

Purchasing Staff issued Request for Proposal (RFP) Number 25-0226. The RFP consisted of detailed specifications that described the responsibilities and requirements for providing these services. The RFP was advertised in the *Fort Worth Star-Telegram* on August 27, 2025, September 3, 2025, September 10, 2025, and September 17, 2025. The City received one (1) submission.

An evaluation panel consisting of representatives from the Transportation Public Works, and Water Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria, and the final scores are listed in the table below.

Proposers	Evaluation Factors					
	a.	b.	C.	d.	e.	Total
United Rentals (North America), Inc	23.25	16.88	15.33	10.50	20.00	98.13

The RFP document specified the use of the following Best Value Criteria:

- a. Qualifications and Experience
- b. Approach to perform services
- c. Ability to meet the City's needs
- d. Litigation History
- e. Cost

After evaluation, the panel concluded that United Rentals (North America), Inc, presented the best value for the City. Therefore, the panel recommends that the City Council authorize the execution of an agreement with United Rentals (North America), Inc. No guarantee was made that a specific amount of services would be purchased.

FUNDING: The maximum annual amount allowed under this agreement will be \$1,000,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the Equipment Lease account in the Water & Sewer Fund for the Water Department.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This Agreement may be renewed at the City's option for four, one-year terms. This action does not require City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Small Business Ordinance: The bid was issued before September 1st, preceding the implementation of the Small Business Goal. Therefore, a Small Business Goal was not assigned.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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