

Mayor and Council Communication

DATE: 08/22/23

M&C FILE NUMBER: M&C 23-0673

LOG NAME: 08FY2023 SPECIAL PROJECT FUNDS

SUBJECT

(ALL) Adopt Appropriation Ordinance Increasing Estimated Receipts and Appropriations in Special Purpose Fund in the Amount of \$27,389.09 to Support Education and Outreach Activities Sponsored by the Fort Worth Human Relations Commission, the Mayor's Committee on Persons with Disabilities, and the Diversity and Inclusion Employee Committee

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Special Purpose Fund in the amount of \$27,389.09, from available funds, for the purpose of funding Education and Outreach Activities sponsored by the Fort Worth Human Relations Commission (City Project No. S00107), the Mayor's Committee on Persons with Disabilities (City Project No. S00007), and the Diversity and Inclusion Employee Committee (City Project No. S00006).

DISCUSSION:

The Financial Management Services Department has been cleaning out the Special Purpose Fund 25002, and identified several special projects with unappropriated balances, that included City Project No. S00006, MLK/Juneteenth Committee in the amount of \$651.89; City Project No. S00007, Mayor's Committee on Persons with Disabilities in the amount of \$20,287.20 and City Project No. S00107, Fort Worth Human Relations Commission in the amount of \$6,450.00. All of the above identified Committees/Commissions are under the Diversity and Inclusion Department's purview.

Funds collected in the MLK/Juneteenth project were sponsorships to support education and outreach activities related to employee MLK/Juneteenth activities; Funds collected in the Mayor's Committee on Persons with Disabilities project were vendor fees collected to participate in the Mayor's Committee on Persons with Disabilities annual hiring fair. The hiring fair was discontinued back in the late 2000s; Funds collected in the Fort Worth Human Relations Commission project were sponsorships to support education and outreach activities hosted by the Fort Worth Human Relations Commission.

In late September 2023, the Fort Worth Human Relations Commission and the Mayors Committee on Persons with Disabilities will be hosting Disability Rights Training and Workshops. After appropriation, the remaining balance in S00007 and S00107 will be used to offset expenditures that will be incurred as part of the training and workshops, including venue and trainer costs.

After appropriation, the remaining balance in S00006 will be used for supplies to support the Diversity and Inclusion Employee Committee's MLK and Juneteenth events/activities.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available within the Special Purpose Fund upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available for use in the Special Purpose Fund for the MLK/Juneteenth Committee, Mayor's Committee on Persons with Disabilities, and Fort Worth Human Relations Commission projects. Prior to an expenditure being incurred, the Diversity and Inclusion Department has the responsibility of verifying the availability of funds.

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