

Mayor and Council Communication

DATE: 05/12/26

M&C FILE NUMBER: M&C 26-0392

LOG NAME: 13P AMEND CSC 63154 MEDLINE EC FIRE

SUBJECT

(ALL) Authorize Execution of an Amendment to City Contract with Medline Industries, LP for Medical Supplies to Increase the Annual Amount for the Initial Term by \$2,000,000.00 for a New Total Annual Amount Up to \$2,400,000.00 and Authorize Two One-Year Renewal Options in the Same Amount for the Fire Department

RECOMMENDATION:

It is recommended that City Council authorize execution of an amendment to City Secretary Contract with Medline Industries, LP for medical supplies to increase the annual amount for the initial term by \$2,000,000.00 for a new total annual amount up to \$2,400,000.00 and authorize two one-year renewal options in the same amount for the Fire Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize an amendment to City Secretary Contract (CSC) No. 63154 with Medline Industries, LP (Medline) for medical supplies to increase the annual amount by \$2,000,000.00.

On April 22, 2025, the City Council approved an agreement with Medline in an annual amount up to \$300,000.00 with three one-year renewal terms. An agreement was executed on April 23, 2025.

On December 11, 2025, the City Council approved M&C No. 25-0333, which authorized an amendment to the agreement with Medline to increase the annual amount by \$100,000.00 for a new total annual amount up to \$400,000.00.

On April 6, 2026, the Fire Department approached Purchasing requesting an amendment to increase the annual amount of the agreement by \$2,000,000.00 for a new total amount up to \$2,400,000.00. The amendment request is being made to establish sufficient contract capacity under the new agreement to support ongoing Emergency Medical Services (EMS) operations. With the continued transition and expansion of EMS services, there is an increased demand for medical supplies to support daily operations, stock new units, and maintain appropriate inventory levels. The requested capacity ensures there is no disruption in critical supply availability and allows the department to remain operationally ready and compliant with purchasing requirements.

FUNDING: The maximum amount allowed under this agreement will be \$2,400,000.00; however, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the General Operating & Maintenance category in the Emergency Medical Services Fund for the Fire Department.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the items. OMNIA contracts have been competitively bid to increase and simplify the purchasing power of government entities.

University of California published Request for Proposal No. 2018AO, available through Omnia Partners for medical and surgical supplies on August 15, 2020, August 20, 2020, August 21, 2020, and August 28, 2020. Contract No. 2021003157 was awarded to Medline Industries, LP on November 3, 2021.

AGREEMENT TERMS: The initial term of the agreement expires on January 31, 2027.

RENEWAL TERMS: The agreement may be renewed for two additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS: This COOP was issued before September 1, 2025, preceding the implementation of the Small Business Program. Therefore, a Small Business Waiver was not required.

This project will serve ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Medline Industries, LP

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendations, funds are available in the current operating budget, as previously appropriated, in the Emergency Medical Services Fund. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	William Johnson	5806
<u>Originating Business Unit Head:</u>	Reginald Zeno	8517
	Raymond Hill	6849
<u>Additional Information Contact:</u>	Haven Wynne	8525
	Eugene Chandler	8355