

# Mayor and Council Communication

DATE: 06/11/24

M&C FILE NUMBER: M&C 24-0474

LOG NAME: 19ACCEPTING 2025 HOMELESS HOUSING AND SERVICES FUNDS

## **SUBJECT**

(ALL) Authorize Acceptance of Grants from the Texas Department of Housing and Community Affairs for Homeless Housing and Services Program Funds in the Approximate Amount of \$431,993.00 and Homeless Housing and Services Program-Youth Set Aside in the Approximate Amount of \$156,378.00, Authorize Execution of Related Agreements, Authorize Execution of Subgrant Agreements with My Health, My Resources of Tarrant County to Provide Rental Assistance and with Transition Resource Action Center to Provide Youth Rental Assistance and Case Management, Find that the Subgrant Agreements Serve a Public Purpose and that Adequate Controls are in Place, and Adopt Appropriation Ordinance

---

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize acceptance of grants from the Texas Department of Housing and Community Affairs for the Homeless Housing and Services program funds in the approximate amounts of \$431,993.00 (General) and \$156,378.00 (Youth);
2. Authorize execution of grant agreements, including the ability to adjust the grant amounts in such agreements;
3. Authorize the execution of a subgrant agreement with My Health, My Resources of Tarrant County in the approximate amount of \$431,993.00 to provide rental assistance to at least 40 permanent supportive housing clients (General);
4. Authorize the execution of a subgrant agreement with Transition Resource Action Center in the approximate amount of \$156,378.00 to provide rental assistance and case management to at least 8 youth (Youth);
5. Find that the subgrant agreements serve the public purpose of reducing chronic and youth homelessness and that adequate controls are in place through the subgrant agreements; and
6. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Grants Operating State Fund in the approximate amount of \$588,371.00, subject to the receipt of the grant, for the purpose of reducing chronic and youth homelessness.

---

## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to approve the acceptance of grant funding and related agreements for two categories (general and youth) of services directed to individuals experiencing homelessness.

The State of Texas provides grant funding for the Homeless Housing and Services Program (HHSP) administered by the Texas Department of Housing and Community Affairs (TDHCA) to municipalities with a population of 285,500 or greater, including the City of Fort Worth (City).

### **General -**

The 2025 HHSP amount allocated to the City is approximately \$431,993.00. The HHSP funds may be used to provide rental assistance, case management and other services or housing options to reduce homelessness. My Health, My Resources of Tarrant County (MHMR) is the City's 2024 HHSP subgrantee and also provides case management to the permanent supportive housing (PSH) clients. Pending a risk assessment and City Council approval, the City will enter into a subgrant agreement with MHMR for rental assistance for at least 40 PSH clients in 2025.

### **Youth -**

The 2025 HHSP-Youth amount allocated to the City is approximately \$156,378.00. Eligible services include case management, emergency shelter, street outreach and transitional living. Transition Resource Action Center (TRAC) is the City's 2024 HHSP-Youth subgrantee and provides both rental assistance and case management to young adults age 18-24. Pending a risk assessment and City Council approval, the City will enter into a subgrant agreement with TRAC for rental assistance and case management for at least 8 youth in 2025.

By approval of this Mayor and Council Communication, the City Council finds that funding the subgrant agreements will meet the public purpose of helping to reduce chronic and youth homelessness and that adequate controls are in place through the subgrant agreements to ensure that the public purpose is carried out.

Upon acceptance, the grant will begin on September 1, 2024. The Neighborhood Services Department will administer the HHSP and HHSP-Youth funds and monitor the sub-grantees, MHMR and TRAC. The subgrant agreements will be from September 1, 2024 to August 31, 2025.

An Assistant City Manager is authorized to execute the contracts.

A Form 1295 is not required for the contracts with TDHCA and MHMR because: these contracts will be with a governmental entity, state agency or public institution of higher education. A Form 1295 is required for the contract with TRAC.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendations, and adoption of the attached appropriation ordinance, funds will be available in the current operating budget, as appropriated, in the Grant Operating State Fund. The Neighborhood Services Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Neighborhood Services Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

**Submitted for City Manager's Office by:** Fernando Costa 6122

**Originating Business Unit Head:** Kacey Bess

**Additional Information Contact:** Tara Perez 2235