

# Mayor and Council Communication

**DATE:** 08/26/25

**M&C FILE NUMBER:** M&C 25-0779

**LOG NAME:** 17FY2026 FWMBCC CONTRACT AGREEMENT

## **SUBJECT**

(ALL) Authorize Amendment to Contract with the Fort Worth Metropolitan Black Chamber of Commerce to Extend the Term of the Agreement, Revise the Scope of Services to Provide Assistance to Small Businesses, and Increase the Authorized Spending Authority to an Amount Up to \$270,000.00 for the September 1, 2025 through September 30, 2026 Term

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## **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of an amendment to the contract with the Fort Worth Metropolitan Black Chamber of Commerce (City Secretary Contract No. 62493) to extend the term of the agreement, revise the scope of services to encompass providing assistance to small businesses, and increase the authorized spending authority to an amount up to \$270,000.00 for the September 1, 2025 through September 30, 2026 term.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize amendments to the agreement with the Fort Worth Metropolitan Black Chamber of Commerce (FWMBCC) in light of recent changes at the City.

For the Fiscal Year 2024-2025 budget process, City Council approved \$178,504.00 in financial support for the FWMBCC to provide business development assistance, construction assistance, and outreach programs to minority and women business enterprises located in the City's six-county marketplace (Denton, Parker, Wise, Tarrant, Dallas, and Johnson counties) (M&C 24-1053).

Because of City Council's August 5, 2025 suspension of the City's Minority and Women Business Enterprises ordinance and the enactment of a Small Business Program ordinance, the nature of the services provided for under the agreement with FWMBCC will change and focus on assisting small businesses. With the change in services anticipated to involve serving a larger number of businesses, the amendment will also increase the authorized annual spending authority up to \$270,000.00. The revised scope will be effective September 1, 2025 – on the same date as the City's small business ordinance – and will expire September 30, 2026.

The amended scope of services is anticipated to include the following deliverables:

1. Access to Capital, Bonding, and Insurance
  - Deliver bonding education through partnerships with bonding and insurance technical assistance providers. Provide capital readiness support through partnerships with local financial institutions.
2. Business and Workforce Development
  - Develop and deliver a Fort Worth Small Business Workforce Development Program with Tarrant County Workforce Solutions and other local partners.
3. Certification and Compliance Assistance
  - Increase and encourage Small Business Enterprise (SBE), Texas Historically Underutilized Business (HUB), and federal HUBZone certifications through Small Business Administration (SBA) certifications by partnering with recognized regional certifying agencies and registering eligible small businesses for HUB check and Cooperative Purchasing (COOP) opportunities.

The FWMBCC will work with the Fort Worth Chamber of Commerce and the Fort Worth Hispanic Chamber of Commerce to assist small businesses with various needs to help them become successful and viable businesses within the five-county marketplace (Denton, Parker, Wise, Tarrant, and Johnson). Each Chamber will be responsible for producing an annual report on each deliverable they are responsible for under the terms of their respective agreement.

Funding is included in the proposed Fiscal Year 2026 budget in the General Operating & Maintenance category in the General Fund.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the above recommendation(s) funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2026 Budget by the City Council, funds will be available in the Fiscal Year 2026 Operating Budget, as appropriated, in the General Fund. Prior to an expenditure being incurred, the Economic Development department has the responsibility to validate the availability of funds.

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Expedited