

# Mayor and Council Communication

**DATE:** 01/23/24

**M&C FILE NUMBER:** M&C 24-0014

**LOG NAME:** 13PAMEND M&C 23-0210

**SUBJECT**

(ALL) Amend Mayor and Council Communication 23-0210 to Add Additional Vendors for the Purchase of Public Safety and Firehouse Supplies and Equipment Using BuyBoard Cooperative Contract No. 698-23 and to Increase the Aggregate Annual Spending Amount by \$1,900,000.00 for Listed Vendors for a Total Annual Aggregate Amount Up to \$15,164,774.00 for City Departments

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**RECOMMENDATION:**

It is recommended that the City Council amend Mayor and Council Communication 23-0210 to add additional vendors, Siddons Martin Emergency Group, LLC, Delta Industrial Service and Supply, and August Industries, Inc. for the purchase of public safety and firehouse supplies and equipment using BuyBoard cooperative contract no. 698-23 and to increase the aggregate annual spending amount by \$1,900,000.00 for the listed vendors for a total annual aggregate amount up to \$15,164,774.00 for City Departments.

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**DISCUSSION:**

The Fire Department requested that Purchasing assist with amending Mayor and Council Communication (M&C) 23-0210 to add additional suppliers using BuyBoard Cooperative Contract No. 698-23 and to increase the total annual aggregate amount from \$13,264,774.00 to \$15,164,774.00.

The increase in funding will be used to increase the spending capacity of the agreement already in place with one of the vendors, Metro Fire Apparatus Specialists, Inc., and to fund agreements with three additional vendors: Siddons Martin Emergency Group, LLC, Delta Industrial Service and Supply, and August Industries, Inc. No other vendors will receive the additional funding and have not been asked to supply the City with a 1295 form.

The additional vendors and funding are needed to ensure adequate coverage for increased vehicle service needs, which were increased as part of a decision package for Fiscal Year 2024. The Decision Package funded the replacement of all of the Fire Department's outdated Thermal Imaging Cameras (TICs) at a total cost of \$530,334.00; the new available amount for vehicle services operating supplies is now \$675,024.00. To account for the needed purchases and increases in pricing, staff now wishes to include the additional vendors and increase the aggregate spending authority for the agreements. BuyBoard Contract No. 698-23 has an initial term beginning on April 1, 2023, through March 31, 2024, and includes two one-year renewal options. The Request for Proposal for BuyBoard Contract No. 698-23 was published on July 12, 2022, and responses were opened on November 10, 2022. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. BuyBoard contracts have been competitively bid to increase and simplify the purchasing power of government entities.

The maximum annual amount allowed under the agreements will be \$15,164,774.00; however, the actual amount used will be based on the need of the departments' and available budget. The revised annual department allocation for these agreements are:

Departments	Annual Amounts
Police	\$11,824,438.00
Fire	\$3,100,000.00
Municipal Court	\$200,000.00
Water	\$36,900.00
Aviation	\$3,436.00

Funding is budgeted in the General Fund for the Fire Department, as appropriated. Amounts and appropriations for the other listed departments are unchanged.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being incurred, the Fire Department has the responsibility to validate the availability of funds.

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