

Mayor and Council Communication

DATE: 12/09/25

M&C FILE NUMBER: M&C 25-1109

LOG NAME: 35TARRANT COUNTY MEDICAL EXAMINER FORENSIC SERVICES

SUBJECT

(ALL) Authorize a One Year Agreement with Tarrant County for Professional Forensic Laboratory Services in the Amount of \$350,000.00 Annually with Four Additional Renewal Options for the Police Department

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Tarrant County for professional forensic laboratory services in the amount of \$350,000.00 annually for one year with four additional renewal options for the Police Department.

DISCUSSION:

Since 2003, the Fort Worth Police Department's Crime Laboratory (Crime Lab) has utilized the Tarrant County Medical Examiner's Office to conduct professional forensic analysis to aid in efficiently managing the Crime Lab's caseload.

This Mayor and Council Communication is to request authorization to execute an agreement with Tarrant County, acting on behalf of the Tarrant County Medical Examiner's Office, in the amount of \$350,000.00 annually for an initial term of one year and four (4) additional renewal options. Tarrant County Medical Examiner (TCME) will provide toxicological analysis and other forensic laboratory services for the Crime Lab as requested to help reduce any backlog of Sexual Assault Kit analysis and other forensic case analysis.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM: Upon City Council approval, the agreement shall begin upon execution by the Assistant City Manager and expire October 31, 2026.

RENEWAL OPTIONS: The Agreement may be renewed for up to four (4) one-year renewal terms, at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal period.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: Tarrant County

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget and grant budget, as previously appropriated, in the General Fund and the Grants Operating State Fund for the FY2026 State SAK-ET Program to support the approval of the above recommendation and award of the contract. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: William Johnson 5806

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Expedited