

# Mayor and Council Communication

**DATE:** 04/28/26

**M&C FILE NUMBER:** M&C 26-0300

**LOG NAME:** 13P AMEND CSCO 63296 HEAVY&MEDIUM DUTY TRUCKS&TRAILERS GN TPW

## **SUBJECT**

(ALL) Authorize Execution of an Amendment to City Contract with Specialty Fleet Rentals, LLC, for Heavy Duty and Medium Duty Trucks and Trailers to Increase the Annual Amount for the Initial Term by \$1,000,000.00 for a New Total Annual Amount Up to \$1,175,000.00 and Authorize a One-Year Renewal Option in the Amount of \$1,468,750.00 for the Transportation and Public Works Department

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## **RECOMMENDATION:**

It is recommended that City Council authorize execution of an amendment to City Secretary Contract (CSC) No. 63296 with Specialty Fleet Rentals, LLC, for heavy duty and medium duty trucks and trailers to increase the annual amount for the initial term by \$1,000,000.00 for a new total annual amount up to \$1,175,000.00 and authorize a one-year renewal option in the amount of \$1,468,750.00 for the Transportation and Public Works Department.

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## **DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize an amendment to City Secretary Contract (CSC) No. 63296 with Specialty Fleet Rentals, LLC for the rental of heavy duty and medium duty trucks and trailers to increase the annual amount by \$1,000,000.00 and authorize a one-year renewal option in the amount of \$1,468,750.00.

On April 22, 2025, the City Council approved M&C No. 25-0338 to authorize the execution of an agreement with Specialty Fleet Rentals, LLC for an annual amount of \$175,000.00. An agreement was executed on May 19, 2025.

On March 16, 2026, Transportation and Public Works (TPW) approached Purchasing requesting an amendment to increase the annual amount by \$1,000,000.00 for a new total amount up to \$1,175,000.00 and authorize a one-year renewal option in the amount of \$1,468,750.00. The rented specialty equipment will be used in the field to create, repair, and replace streetlight systems throughout the City of Fort Worth. An increase in funds is required due to a shortage of operational vehicles. TPW Traffic Management has numerous vehicles awaiting repair. The additional funds were forecasted to cover the cost of rentals and any damages during the rental period. The increase in funds for the renewal term are intended to ensure sufficient budget availability for the upcoming year. It will cover potential needs for additional vehicles, rising damage-related costs, and the possibility to expand contract capacity.

**FUNDING:** The maximum amount allowed under this agreement will be \$1,175,000.00; however, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the Capital Projects Fund for the TPW Traffic Management Department for the purpose of funding the FY 26 PAYGO SL Maintain SLA project (City Project No. 106518).

**COOPERATIVE PURCHASE:** State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the items. TIPS contracts have been competitively bid to increase and simplify the purchasing power of government entities.

Staff reviewed the pricing under TIPS Cooperative Contract No. 230802 and determined the pricing to be fair and reasonable. TIPS Cooperative Contract No. 230802 was published on August 3, 2023, and August 10, 2023. Responses were opened on September 15, 2023. TIPS Cooperative Contract No. 230802 offers fixed discounts.

**AGREEMENT TERMS:** The initial term of the agreement expires on October 31, 2026.

**RENEWAL TERMS:** The agreement may be renewed for a one-year renewal option.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

**SMALL BUSINESS:** The decision and justification for utilizing a cooperative purchasing contract were previously established and documented during the initial procurement process. As such, the waiver process would be redundant and serve only as a formality; therefore, no waiver is required for this action.

This project will serve ALL COUNCIL DISTRICTS.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the FY 26 PAYGO SL Maintain SLA project to support the approval of the above recommendation and execution of the amendment. Prior to any expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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