

Mayor and Council Communication

DATE: 09/14/21

M&C FILE NUMBER: M&C 21-0668

LOG NAME: 20CD_PROJECT MANAGEMENT BGE.FN

SUBJECT

(ALL) Authorize Execution of Professional Services Agreements with Brown and Gay Engineers, Inc., and Freese and Nichols, Inc. each in an Amount Not to Exceed \$1,000,000.00 Each for Staff Extension Services in Managing Transportation and Public Works Arterials and Mobility Infrastructure Capital Projects

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the execution of professional services agreement with Brown and Gay Engineers, Inc. in the amount not to exceed \$1,000,000.00 each for staff extension services in managing Transportation and Public Works arterial and mobility infrastructure capital projects; and
 2. Authorize the execution of professional services agreement with Freese and Nichols, Inc. in the amount not to exceed \$1,000,000.00 each for staff extension services in managing Transportation and Public Works arterial and mobility infrastructure capital projects.
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DISCUSSION:

The professional services agreements recommended by this Mayor and Council Communication will provide up to two full-time equivalent (FTE) project managers per contract for Transportation and Public Works (TPW) arterials and mobility infrastructure capital projects. Capital Delivery staff recommends the use of consultant project managers for the next 12-18 months to assist with the current and expected workload from the upcoming 2022 Bond Program and federally funded projects. These staff augmentation services will provide needed resources for the execution of projects while the City navigates challenges in recruiting and retaining critical positions in the current competitive environment.

In April 2020, the TPW Department, Capital Delivery Division, published a Request for Qualifications (RFQ) for various technical services associated with engineering services including capital project management support contracts. Four firms were prequalified to provide project management support services. City staff contacted all four pre-qualified firms to request proposals and only Brown and Gay Engineers, Inc and Freese & Nichols, Inc. responded with availability to provide these staff augmentation services for the next 12 – 18 months. Both firms have agreed to offer these services in an amount not to exceed \$1,000,000.00 per firm.

This contract is expected to provide project management services for approximately 25 projects, including major arterials, intersections, traffic signals, street lights, sidewalks, railroad safety and federally funded projects. It will remain in effect until funds are expended or the work is completed. The contract will allow for renewals, contingent upon City Council approval.

M/WBE Office - A waiver of the goal for Business Equity subcontracting requirements was requested by the Department and approved by the DVIN, in accordance with the applicable Ordinance, because the purchase of goods or services is a source(s) where subcontracting or supplier opportunities are negligible.

The project is located in ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current capital budgets, as appropriated, of the various capital improvement program funds, and that prior to an expenditure being made, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Dana Burghdoff 8018

Originating Business Unit Head: William Johnson 7801

Additional Information Contact: Monty Hall 8662