

Mayor and Council Communication

DATE: 11/09/21

M&C FILE NUMBER: M&C 21-0840

LOG NAME: 13PITB 21-0115 RADIO DETECTION EQUIPMENT AND SERVICES WTR ADK

SUBJECT

(ALL) Authorize an Agreement for the Purchase of Radio Detection Sewer Inspection Equipment and Services with Indepth Utility Solutions LLC for an Amount Up to \$294,806.40 and Authorize Four One-Year Renewals in the Same Annual Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize an agreement for the purchase of radio detection sewer inspection equipment and services with Indepth Utility Solutions LLC for an amount up to \$294,806.40 and authorize four one-year renewals in the same annual amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division with the intent to establish an agreement to purchase Radio Detection Sewer Inspection Equipment and services. The equipment portion includes cameras, transmitters and receivers, while the repair services are for products which are utilized for the inspection of Sewer lines.

The Invitation to Bid (ITB) 21-0115 was issued on April 28, 2021 and was advertised in the *Fort Worth Star-Telegram* for three (3) consecutive Wednesday's beginning on April 28, 2021 through May 12, 2021. Twenty (20) vendors were solicited with one (1) response. All bids were evaluated based on who would be the best value to the city by a three (3) person team consisting of representatives from the Water Department. Each bid was evaluated based on the criteria of the bidders qualifications and references, the extent to which the bidder's services met the city's needs, and the bidder's performance record relating to other similar projects comparable to the size of the City of Fort Worth. In order for the bidder to be qualified to move forward and be considered, they must score 50% of the technical points. Indepth Utility Solutions, LLC did indeed score 50% and their price proposal is reasonable and in the best interest of the city. Therefore, purchasing staff recommends awarding an agreement to Indepth Utility Solutions, LLC.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council's approval, this agreement shall begin upon execution and expire on year from that date.

RENEWAL TERMS: The agreement may be renewed for four additional one-year renewals. The renewal action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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