

Mayor and Council Communication

DATE: 02/14/23

M&C FILE NUMBER: M&C 23-0065

LOG NAME: 13P AMEND ROBERT HALF TEMPORARY STAFFING EC CITY

SUBJECT

(ALL) Authorize an Increase to the Cooperative Agreement with Robert Half International, Inc. using Houston-Galveston Area Council Cooperative Contract TS06-21 for Temporary Staffing in the Annual Amount of \$285,000.00 for a Total Annual Amount Up to \$885,000.00 for All City Departments

RECOMMENDATION:

It is recommended that City Council authorize an increase to the cooperative agreement with Robert Half International, Inc. using Houston-Galveston Area Council Cooperative Contract TS06-21 for temporary staffing in the annual amount of \$285,000.00 for a total annual amount up to \$885,000.00 for all City Departments.

DISCUSSION:

The City of Fort Worth is currently utilizing Houston-Galveston Area Council (HGAC) Cooperative Purchase Agreement TS06-21 under Mayor and Council Communication (M&C) 22-0608, City Secretary Contract 56223-R1, with Robert Half International Inc. for temporary staffing services for a total amount up to \$600,000.00. The length of assignments varies from a few weeks to several months. This Mayor and Council Communication is requesting an increase in the contract amount of \$285,000.00 for a total annual amount up to \$885,000.00 which will provide the necessary spending authority to support various ongoing projects including the Public Safety Payroll Solution project for the Financial Management Services Department, Police Department, and Fire Department. In addition, Robert Half International, Inc is used by a variety of other City Departments when an unexpected need arises for temporary Financial and Information Systems staffing resources.

The maximum amount allowed under this agreement citywide will be \$885,000.00, however, the actual amount used will be based on the need of the departments and the available budget.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for the purchase of the items. HGAC Cooperative Contract TS06-21 was competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Robert Half International, Inc.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies funds are available in the current operating and capital budgets, as previously appropriated, in the participating departments' operating and capital project funds to support approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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