

Mayor and Council Communication

DATE: 06/22/21

M&C FILE NUMBER: M&C 21-0484

LOG NAME: 13P21-0105 FIRST RESPONDER VEHICLES CC PMD

SUBJECT

(ALL) Authorize Execution of a Purchase Agreement for First Responder Vehicles with Holiday-Graham CDJR, LLC DBA Holiday Chrysler Dodge Jeep Ram for an Annual Amount Up to \$7,864,250.00 for the Initial Term, and Authorize Four One-Year Renewal Options for an Amount of \$8,257,462.00 for the First Renewal, \$8,670,335.00 for the Second Renewal, \$9,103,852.00 for the Third Renewal and \$9,550,045.00 for the Fourth Renewal for the Property Management Department

RECOMMENDATION:

It is recommended that City Council authorize execution of a purchase agreement for first responder vehicles with Holiday-Graham CDJR, LLC DBA Holiday Chrysler Dodge Jeep Ram for an annual amount up to \$7,864,250.00 for the initial term, and authorize four one-year renewal options for an amount of \$8,257,462.00 for the first renewal, \$8,670,335.00 for the second renewal, \$9,103,852.00 for the third renewal and \$9,550,045.00 for the fourth renewal for the Property Management Department.

DISCUSSION:

The Property Management Department approached the Purchasing Division to procure an agreement for first responder vehicles. The items will be used by First Responders in their services related to crime prevention, law enforcement and assistance in emergency situations. In order to procure these items staff issued an invitation to bid (ITB). The ITB consisted of detailed specifications regarding the vehicle requirements. The ITB was advertised in the *Fort Worth Star-Telegram* on December 16, 2020, December 23, 2020, December 30, 2020 and January 6, 2021. The City received 5 bids. Caldwell Country Chevrolet, Cameron Autoplex, Four Star Fords and Grapevine Dodge were deemed non-responsive to the bid specifications due to not submitting the current manufacturer specifications for the items being offered and not submitting the bidder qualifications documentation. A rebid will be issued for the items that were not bid on at a later date.

Staff evaluated the bid response and recommends awarding a one-year agreement to Holiday-Graham CDJR, LLC DBA Holiday Chrysler Dodge Jeep Ram along with four one-year options to renew. No guarantee was made that a specific amount of these items will be purchased. It is recommended that each annual award amount include the average industry standard of 5% increase in cost per year.

In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated. Upon City Council approval, this agreement shall begin upon execution and end one year from that date.

Business Equity: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the participating departments' Capital Funds to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

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Expedited