

# Mayor and Council Communication

**DATE:** 12/17/19

**M&C FILE NUMBER:** M&C 19-0386

**LOG NAME:** 04ACCELA CONSOLIDATION AGREEMENT AMENDMENT NO. 4

**SUBJECT**

Authorize the Execution of an Amendment to City Secretary Contract 50394 with [s] Cube Inc. for Additional Consulting Services in the Amount of \$44,188.00 for a new Contract Total of \$296,843.00 for the Information Technology Solutions Department (ALL COUNCIL DISTRICTS)

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**RECOMMENDATION:**

It is recommended that City Council authorize the execution of an amendment to City Secretary Contract 50394 with [s] Cube Inc. for additional consulting services in the amount of \$44,188.00 for a new contract total of \$296,843.00 for the Information Technology Solutions Department.

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**DISCUSSION:**

This Mayor and Council Communication recommends approving an amendment ("Amendment") to City Secretary Contract No. 50394 with [s] Cube, Inc. (the "Contract"), which was approved by City Council on March 6, 2018 (M&C C-27596), for Accela consolidation of the Community Facilities Agreement (CFA), Infrastructure Plan Review Center (IPRC) and Construction processes, data, and related workflows. This Amendment will extend the duration of the Contract and will add scope which increases the total contract amount by an additional \$44,188. The additional scope is required to comply with House Bill 3167.

The Contract included the consolidation of the entire project life cycle for application submission, reviews, approvals, inspections and final closeout of construction and related activities pertaining to developer-led construction of public infrastructure. This work was near completion when the State of Texas enacted House Bill 3167 which established new review timelines and creates additional requirements for providing comments on infrastructure construction applications authorized under Texas Local Government Code Chapter 212. In response, the City Council approved M&C 19-0293 on November 12, 2019 to streamline subdivision construction applications and to ensure that the City will be able to comply with the directives in the House Bill. As a result, the consolidated Accela database must be updated to reflect necessary changes to the various applications, intake fields, project workflows, automated notifications, and reports.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE INCREASE - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council Approval.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendations, funds are available in the current operating budget, as appropriated, of the General Fund. Prior to an expenditure being made, the Information Technology Solutions department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Kevin Gunn      2015

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