

Mayor and Council Communication

DATE: 06/09/26

M&C FILE NUMBER: M&C 26-0452

LOG NAME: 35WEAPONS RANGE VENTILATION SYSTEM CAREY'S HEATING

SUBJECT

(ALL) Authorize Execution of a Sole Source Agreement with Carey's Heating and Air Conditioning, Inc. to Monitor, Maintain, and Repair the Air Ventilation System for the Weapons Range in the Annual Amount Up to \$150,000.00 with Four One-Year Renewal Options for the Same Amount for the Police Department

RECOMMENDATION:

It is recommended that City Council authorize the execution of a sole source agreement with Carey's Heating and Air Conditioning, Inc. to monitor, maintain, and repair the air ventilation system for the weapons range for an annual amount up to \$150,000.00 with four (4) one-year renewal options for the same amount for the Police Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to request authorization to execute a sole-source vendor services agreement with Carey's Heating and Air Conditioning, Inc. to monitor, maintain, and repair the air ventilation system for an annual amount up to \$150,000.00 with four (4) one-year renewal options for the Police Department (Police) weapons range.

The ventilation system was originally designed, installed and calibrated by Carey's Heating and Air Conditioning, Inc. to ensure safe operation of the range. The system is responsible for circulation, filtration, heating and air conditioning of air in the weapons ranges so that the air on the range is free of air-borne contaminants such as lead, other heavy metals, and carbon monoxide, reducing the risk of contamination to personnel. Any service by another contractor can put officers at risk of harm due to the range ventilation system's proprietary design and programming.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

EXEMPT PROCUREMENT: The City Attorney's Office has determined that this sole-source is exempt from competitive bidding under the provisions of Chapter 252 of the Texas Local Government Code due to the unique services provided by and only available from this vendor.

AGREEMENT TERM: Upon City Council approval, the agreement shall begin upon execution by the Assistant City Manager and shall expire one year later.

RENEWAL OPTIONS: The Agreement may be renewed for up to four (4) one-year renewal terms, at the City's option. This action does not require specific City Council approval, provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal period.

Funding is budgeted in the General Operating & Maintenance category in the General Fund for the Police Department.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Police Department has the responsibility to validate the availability of funds.

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