

Mayor and Council Communication

DATE: 08/13/24

M&C FILE NUMBER: M&C 24-0675

LOG NAME: 60ASBUILTSUPPORTP1R3-DANNENBAUM

SUBJECT

(ALL) Adopt Appropriation Ordinance in the Amount of \$320,000.00 to Fund the As-Built/Record Drawing Support Project Contract Renewal and Effect a Portion of Water’s Contribution to the Fiscal Years 2024-2028 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Water and Sewer Capital Projects Fund in the amount of \$320,000.00, transferred from available PayGo funds within the Water and Sewer Fund, for the purpose of funding the As-Built/Record Drawing Support project (City Project No.100258) Part 1 and effect a portion of Water’s contribution to the Fiscal Years 2024-2028 Capital Improvements Program.

DISCUSSION:

On June 23, 2020, Mayor and Council Communication (M&C) 20-0459, the City Council authorized a professional services agreement with Dannenbaum Engineering Corporation n/k/a DE Corp (City Secretary No. 54136) in the amount of \$300,000.00 for Water and Sewer As-Built and Record Drawing project, Part 1.

The agreement provides for the preparation of as-built record drawings for approximately 150 plan sets of water and sanitary sewer drawings for developer and old capital improvements projects. As-built/record drawing preparation is now included in the scope of services for Water Department design engineering agreements.

The agreement was subsequently revised by Amendment No. 1 and Renewal No.1 authorized by M&C 21-0384 on June 8, 2021 that provided for up to three renewals of the contract and allowed for the preparation of an additional 150 plan sets of as-built record drawings out of the current backlog, and Renewal No. 2 authorized by M&C 23-0254 on April 11, 2023 and allowed for the preparation of an additional 180 plans of as-built record drawings out of the current backlog. In addition to the contract amount, \$20,000.00 (Water: \$10,000.00; Sewer: \$10,000.00) is required for project management. This project will have no impact on the Water Department’s operating budget when completed.

It is the practice of the Water Department to appropriate its CIP plan throughout the Fiscal Year, instead of within the annual budget ordinance, as projects commence, additional funding needs are identified, and to comply with bond covenants. The actions in the M&C will appropriate funds in support of the Water’s portion of the City of Fort Worth’s Fiscal Years 2024-2028 Capital Improvement Program, as follows:

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Capital Fund Name	Project Name	FY2024 CIP Appropriations	Authority	Budget Change (Increase/Decrease)	Revised FY2024 Budget
Fund 56002 - W&S Capital Projects	100258 - As-Built and Record Drawing	\$0.00	This M&C	\$320,000.00	\$320,000.00

Funding is budgeted in the Transfer to Water/Sewer account of the Sewer operating budget for both the Water and Sewer portion of this project for the purpose of funding the As-Built and Record Drawing project within the Water & Sewer Capital Projects Fund.

FY2024 – Water PAYGO Appropriations per City Ordinance 26453-09-2023

Fund/Account	Name	FY2024 Appropriations	Additions/Reductions	YTD M&C	FY2024 Remaining Balance
56001-5956001	Transfer to Water/Sewer	\$84,505,035.00	\$0.00	\$70,529,565.36	\$13,975,469.64

Note: there may be other pending actions or recently approved actions that are not reflected in the table due to timing.

Appropriations for the As-Built and Record Drawing project are depicted below:

Fund	Existing Appropriations	Additional Appropriations	Project Total*
W&S Capital Projects - Fund 56002	\$960,000.00	\$320,000.00	\$1,280,000.00
Project Total	\$960,000.00	\$320,000.00	\$1,280,000.00

*Numbers rounded for presentation purposes.

The project is located in ALL COUNCIL DISTRICTS.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are currently available in the Water & Sewer Fund and upon approval of the above recommendation and adoption of the attached appropriation ordinance, funds will be available in the W&S Capital Projects Fund for the As built and Record Drawing project. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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