

M&C FILE NUMBER: M&C 25-1038

LOG NAME: 2020TPW ROW MGMT ORDINANCE DEVELOPMENT PROFESSIONAL SERVICES

SUBJECT

(ALL) Authorize Execution of a Professional Services Agreement with Lockwood, Andrews & Newnam, Inc., in the Amount of \$281,720.00 for the Development of a Right-of-Way Management Ordinance, Adopt Appropriation Ordinance and Amend the Fiscal Years 2026-2030 Capital Improvement Program

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize execution of a professional services agreement with Lockwood, Andrews & Newnam, Inc., in the amount of \$281,720.00 for the development of a Right-of-Way Management Ordinance project (City Project No. 106498);
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the General Capital Projects Fund, in the amount of \$300,000.00, from Transfer from General proceeds within Unspecified-All Funds project (City Project No. UNSPEC), for the purpose of funding the Right-of-Way Management Ordinance Development project (City Project No. 106498); and
3. Amend the Fiscal Years 2026-2030 Capital Improvement Program.

DISCUSSION:

This Mayor and Council Communication (M&C) is to authorize execution of a professional services agreement with Lockwood, Andrews & Newnam, Inc., in the amount of \$281,720.00 for the development of a Right-of-Way Management Ordinance (City Project No. 106498).

The Transportation & Public Works (TPW) Department is leading a multi-departmental effort to develop and implement a comprehensive Right-of-Way (ROW) Management Ordinance for the City of Fort Worth to consolidate City Code sections into one location and to improve the City's ability to manage work performed in the City's ROW by evaluating and improving permitting, construction insurance and bonding, and enforcement requirements. The project includes staff extension services for the development of a comprehensive Right-of-Way Management Ordinance, including project management, research and reporting regarding similar ordinances for other municipalities, and development of draft ordinance content language and required revisions of City Code. City Staff will perform stakeholder engagement and finalize and process the final ordinance.

In September 2023, TPW accepted Statements of Qualifications for the supplemental to the 2020 Request for Qualifications (RFQ) for various consulting services. A pool of five (5) firms were prequalified for staff augmentation. TPW selected Lockwood, Andrews & Newnam, Inc., as the most qualified consultant to provide the professional services for this project.

Funding for this project was not included in the Fiscal Years 2026-2030 Capital Improvement Program due to the scope of this work effort not being completed in time to be incorporated into the Capital Improvement Program at the time of adoption. The action in the M&C will amend the Fiscal Years 2026-2030 Capital Improvement Program as approved in connection with Ordinance 27979-09-2025.

Funding is available in the Transfer from General proceeds within Unspecified-All Funds project (City Project No. UNSPEC) within the General Capital Projects Fund for the Right-of-Way Management Ordinance project (City Project No. 106498).

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the ROW Management Ordinance Dev project to support the approval of the above recommendations and execution of the agreement. Prior to any expenditure being incurred, the Transportation & Public Works Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Jessica McEachern 5804

Originating Business Unit Head: Lauren Prieur 6035

Additional Information Contact:

Martin Phillips	7861
Michael Owen	8079

