

Mayor and Council Communication

DATE: 10/17/23

M&C FILE NUMBER: M&C 23-0889

LOG NAME: 80(4) PARKS ENGINEERING SERVICE (COVENTRY, MLK, MOSIER, TIMBER

SUBJECT

(CD 4, CD 5, and CD 10) Authorize Execution of an Engineering Agreement with Olsson, Inc., in the Amount of \$309,955.00 for Engineering Related Professional Services for Improvements at Four Neighborhood Parks: Coventry Hills Park, Martin Luther King Park, Mosier Valley Park, and Timberland Park (2022 Bond Program)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an engineering agreement with Olsson, Inc., in the amount of \$309,955.00 for engineering related professional services for improvements at four neighborhood parks: Coventry Hills Park (City Project No.104695), Martin Luther King Park (City Project No.104699), Mosier Valley Park (City Project No. 104697), and Timberland Park (City Project No.104700).

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to authorize the execution of an engineering agreement with Olsson, Inc., in the amount of \$309,955.00. Project scope includes the master planning, 100% engineering design, and construction administration services for four (4) neighborhood parks: Coventry Hills Park, Martin Luther King Park, Mosier Valley Park and Timberland Park.

Park amenities to be built at these four neighborhood parks will include, but not limited to, playgrounds, picnic shelters and site furnishings, walking trails, security lighting, and supporting infrastructure and equipment.

Total approved 2022 Bond Program project funding for the four neighborhood parks is as follows:

Project Number	Park	2022 Bond Program
104695	Coventry Hills Park	\$900,000.00
104697	Mosier Valley Park	\$750,000.00
104699	Martin Luther King Park	\$500,000.00
104700	Timberland Park	\$300,000.00
	Total	\$2,450,000.00

This project is included in the 2022 Bond Program. The City's Extendable Commercial Paper (ECP) (M&C 22-0607; Ordinance 25675-08-2022) provides liquidity to support the appropriation. Available resources will be used to actually make any interim progress payments until debt is issued. Once debt associated with a project is sold, debt proceeds will reimburse the interim financing source in accordance with the statement expressing official Intent to reimburse that was adopted as part of the ordinance canvassing the bond election (Ordinance 25515-05-2022).

Olsson Engineering, Inc, is in compliance with the City's Business Equity Ordinance by committing to 16% Business Equity participation on this project. The City's Business Equity goal on this project is 14%.

The park facilities are located in Council Districts 4, 5, and 10.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the 2022 Bond Program Fund for the 22 Bond Coventry Hills Park, 22 Bond Mosier Valley Park, 22 Bond MLK Park and the 22 Bond Timberland Park projects to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

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