# City of Fort Worth, Texas

# Mayor and Council Communication

**DATE:** 08/08/23 **M&C FILE NUMBER:** M&C 23-0625

LOG NAME: 13PCOOP BB701-23 SWIMMING POOL SUPPLIES LSJ PARD

### **SUBJECT**

(ALL) Authorize Execution of Agreements with Sunbelt Pools, Inc. and HydroApps LLC for Swimming Pool Chemicals, Supplies, and Equipment in a Combined Annual Amount Up to \$155,000.00 Using Buyboard Cooperative Contract No. 701-23 for the Park and Recreation and Water Departments

### **RECOMMENDATION:**

It is recommended that the City Council authorize the execution of agreements with Sunbelt Pools, Inc. and HydroApps LLC for swimming pool chemicals, supplies, and equipment for the Park and Recreation and Water Departments in a combined annual amount up to \$155,000.00 using Buyboard Cooperative Contract No. 701-23 and authorize two annual renewal options for the same amount.

#### **DISCUSSION:**

The Park and Recreation and Water Departments approached the Purchasing division to enter into agreements with the awarded vendors under Buyboard Contract No. 701-23. The contract offers a variety of pool chemicals and supplies needed for City swimming pools and water chemical tanks. The contract also includes hourly labor rates for installation and repair services of swimming pools, equipment and supplies. BuyBoard contracts offer fixed discounts. Staff reviewed the pricing and determined it to be fair and reasonable.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the items. BuyBoard contracts have been competitively bid to increase and simplify the purchasing power of government entities.

Staff from the user-departments identified two vendors with which they wanted to enter into agreements. Approval of this Mayor and Council Communication authorizes the City to execute agreements with Sunbelt Pools, Inc. and HydroApps LLC.

The maximum combined annual amount under these agreements will be \$155,00.00; however, the actual amount used will be based on the need of the department and available budget. The annual department allocation for these agreements is:

Departments	Annual Amount
Water	\$40,000.00
Parks	\$115,000.00

Funding is budgeted in the Operating Supplies account of the Park and Recreation Department's General Fund and the Water Department's Water & Sewer Funds, as appropriated.

DIVERSITY & INCLUSION - A Business Equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

AGREEMENT TERMS - Upon City Council approval, the agreements will begin upon execution and end on June 1, 2024, with two (2) one-year renewal options to correspond with the terms of the Buyboard Contract. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General and Water & Sewer Funds to support the approval of the above recommendation and execution of the purchase agreements. Prior to any expenditure being incurred, the Park and Recreation and Water Departments have the responsibility to validate the availability of funds.

Submitted for City Manager's Office by:	Reginald Zeno	8517
	Jesica McEachern	5804
Originating Business Unit Head:	Reginald Zeno	8517
	Dave Lewis	5717

Additional Information Contact:Jo Ann Gunn8525La'Kita Slack-Johnson8314