

Mayor and Council Communication

DATE: 01/14/25

M&C FILE NUMBER: M&C 25-0050

LOG NAME: 23NORTH ANIMAL CAMPUS FORKLIFT - CAPITAL DONATION

SUBJECT

(ALL) Authorize Acceptance of a Donation of Capital Equipment in the Form of a Forklift for the North Animal Campus

RECOMMENDATION:

It is recommended that the City Council authorize acceptance of a forklift donation valued at an amount not to exceed \$50,000.00 from a private donor for the North Animal Campus.

DISCUSSION:

Since its opening in May 2021, the North Animal Campus has lacked a dedicated forklift, a critical piece of equipment necessary for the efficient operation of the facility. The campus currently relies on borrowing a forklift from the Transportation and Public Works Department (TPW) whenever the need arises. A forklift is essential for handling a variety of tasks, including moving large equipment, unloading deliveries, and managing pallets of food and other bulk supplies. Without a dedicated forklift, these tasks are time-consuming and logistically challenging, requiring coordination with TPW each time the equipment is needed.

This donation, valued up to \$50,000.00, will provide the North Animal Campus with its own forklift, greatly enhancing its operational capacity. By having a forklift readily available on-site, staff will be able to more efficiently handle deliveries, maintain inventory, and manage supplies, improving the overall functionality of the facility. Acceptance of this donation will support the North Campus in meeting its operational demands and increase its ability to deliver essential services to animals in its care.

This forklift will be allocated as capital equipment to the North Animal Campus, supporting its needs. The current operating budget will be impacted in the form of basic maintenance and fuel. The addition of this equipment aligns with the City's commitment to improving shelter efficiency and enhancing the resources available to animal care staff.

Funding is budgeted in the Vehicle/Equipment Repair & Maintenance Parts, Vehicle/Equipment Repair & Maintenance Labor Fleet Service, Outside Repair & Maintenance, and Fuel Oil & Lubricants accounts of the Code Compliance Department's rollup within the General Fund.

A Form 1295 is not required because: This M&C does not request approval of a contract with a business entity.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds. Any assets donated as a result of this agreement will be recorded in the City's financial records as appropriate.

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