

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 06/25/24 M&C FILE NUMBER: M&C 24-0530

LOG NAME: 03AMEND CSCO 59269 INTERIM STAFF SERVICES

SUBJECT

(ALL) Authorize an Amendment to City Secretary Contract No. 59269 with Strategic Government Resources to Increase the Contract Amount by \$41,910.00 for a Revised Annual Contract Amount of \$141,910.00 and Ratify Expenditures in the Amount of \$41,910.00 for Data Analytics Consulting for the FWLab Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to City Secretary Contract No. 59269 with Strategic Government Resources to increase the contract amount by \$41,910.00 for a revised annual contract amount of \$141,910.00 and ratify expenditures in the amount of \$41,910.00 from a non-purchase order for data analytics consulting for the FWLab Department.

DISCUSSION:

The purpose of this Mayor and Council Communication (M&C) is to amend City Secretary Contract No. 59269. On February 14, 2023, Council authorized execution of agreements with Strategic Government Resources (SGR) for interim staffing services (Mayor and Council Communication No. 23-0059). The M&C also contemplated SGR supplying other qualified government professionals in interim capacities that may be necessary during the life of the agreement. City Secretary Contract No. 59269 was authorized under M&C 23-0059 and was created so that SGR could provide data analytics consulting on an as-needed basis. A Chapter 252 exemption form related to these professional services was approved by the City Attorney's Office.

The original contract included spending authority up to \$100,000.00. This M&C is asking to amend the agreement to increase the contract amount by \$41,910.00 for a revised annual contract amount of \$141,910.00 and also to ratify expenditures in the amount of \$41,910.00 from a non-purchase order. The non-purchase order was utilized to pay for supplemental services provided under the contract that were billed on January 19, 2024. City staff has reviewed the deliverables outlined in the final invoice and consider this fee to be fair and reasonable for the services performed.

Ratifying this expense will not result in any additional annual operating cost for the FWLab department.

The term of the agreement terminated naturally on April 11, 2024. The agreement did not provide for any renewal options.

Funding is budgeted in the Other Contractual Services account within the General Fund for the FWLab Department for purposes of data analytics consulting.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the General Fund to support the approval of the above recommendation. Prior to any expenditure being incurred, the FWLab Department has the responsibility to validate the availability of funds.

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Expedited