

Mayor and Council Communication

DATE: 01/27/26

M&C FILE NUMBER: M&C 26-0069

LOG NAME: 13PRFP 25-0249 INDUSTRIAL ELECTRICAL SERVICES WTR AO

SUBJECT

(ALL) Authorize Execution of an Agreement with Winston Electric, Inc., dba Acme Electric Company, for Industrial Electrical Services in an Annual Amount Up to \$2,000,000.00 for a One-Year Initial Term and Authorize Four One-Year Renewal Options for the Same Amount for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with Winston Electric, Inc. dba Acme Electric Company for industrial electrical services in a an annual amount up to \$2,000,000.00 for a one-year initial term and authorize four one-year renewal options for the same amount for the Water Department.

DISCUSSION:

The Water Department approached the Purchasing Division to secure an agreement for industrial electrical services located at various Water and Wastewater facilities.

Purchasing Staff issued Request for Proposal (RFP) Number 25-0249. The RFP consisted of detailed specifications describing the responsibilities and requirements to provide these services.

The RFP was advertised in the *Fort Worth Star-Telegram* on November 5, 2025, November 12, 2025, November 19, 2025, and November 26, 2025. The City received three (3) responses.

An evaluation panel consisting of representatives from the Water and IT Solutions Department reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria, and the final scores are listed in the table below.

Proposers	Evaluation Factors						
	a.	b.	c.	d.	e.	f.	Total
Winston Electric Inc, dba Acme Electric Company	20	22.50	11.50	13	9	14.63	90.63
Arrow-Tek Automation, LLC	0	9.17	11	8	6.67	15	49.83
A&G Piping, Inc/DBA A&G Services	0	8.33	9.50	6.50	3.67	14.30	42.30

The RFP document specified the use of the following Best Value Criteria:

- a. Small Business Participation,
- b. Qualifications, Experience with Industrial Electrical Services,
- c. Approach to perform services,
- d. Ability to meet the City's needs/Availability of resources,
- e. Electrician Staffing, and
- f. Cost

After evaluation, the panel concluded that Winston Electric Inc, dba Acme Electric Company, presented the best value for the City. Therefore, the panel recommends that City Council authorize the execution of an agreement with Winston Electric Inc, dba Acme Electric Company. No guarantee was made that a specific amount of services would be purchased.

FUNDING: The maximum combined annual amount allowed under this agreement is \$2,000,000.00; however, the actual amount used will be based on the needs of the department and available budget. Funding is budgeted in the General Operating & Maintenance category in the Water & Sewer Fund for the Water Department.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and shall expire one year from that date.

RENEWAL TERMS: This Agreement may be renewed at the City's option for up to four additional, one-year terms. This action does not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by

relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

SMALL BUSINESS – In accordance with the City's Small Business Ordinance, Chapter 21 of the City Code, the City has established a 30% Small Business goal for this solicitation/contract. Winston Electric Inc, dba Acme Electric Company has committed to achieving this goal by utilizing certified small business subcontractors for at least 30% of the total contract value, thereby meeting the requirements of the City's Small Business Ordinance.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and execution of the agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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Expedited