## City of Fort Worth, Texas

# Mayor and Council Communication

**DATE**: 04/22/25 **M&C FILE NUMBER**: M&C 25-0336

LOG NAME: 13P COOP SOURCEWELL 080124-FMC FORD PARTS, SERVICES KQ PMD

#### **SUBJECT**

(ALL) Authorize Non-Exclusive Agreements with Asbury Fort Worth Ford LLC dba David McDavid Ford Fort Worth and Five Star Ford of Texas, Ltd. Using Sourcewell Cooperative Agreement 080124-FMC as Authorized Dealers for Ford Motor Company dba Ford Pro for Ford Automotive Parts, Services, and Supplies for the Property Management Department in a Combined Annual Amount Up to \$300,000.00 for the Initial Term and Authorize Three, One-Year Renewal Options for the Same Annual Amount

### **RECOMMENDATION:**

It is recommended that the City Council authorize non-exclusive agreements with Asbury Fort Worth Ford LLC dba David McDavid Ford Fort Worth and Five Star Ford of Texas, Ltd. using Sourcewell Cooperative Agreement 080124-FMC as authorized dealers for Ford Motor Company dba Ford Pro for automotive parts, services, and supplies for the Property Management Department in a combined annual amount up to \$300,000.00 for the initial term and authorize three, one-year renewal options for the same annual amount.

### **DISCUSSION:**

The Purchasing Division was approached by the Property Management Department (PMD) to establish agreements for Ford automotive parts, services, and supplies for the Fleet Division to service and repair Ford vehicles in the City's fleet. Original Equipment Manufacturer (OEM) parts for Ford vehicles are only available through Authorized Ford Dealers. The dealers have the propietary diagnostic tools and training necessary to diagnose and repair Ford manufactured vehicles. Therefore, the department recommends executing agreements with Asbury Fort Worth Ford LLC dba David McDavid Ford Fort Worth and Five Star Ford of Texas, Ltd., both are authorized Ford dealers.

FUNDING: The combined annual amount for the initial term of the agreements is up to \$300,000.00; however, the actual amount used will be based on the need of the department and available budget. Funding is budgeted in the Fleet Service Outside Repair & Maintenance account within the Fleet & Equipment Serv Fund for PMD.

AGREEMENT TERMS: These agreements shall begin upon execution and expire on November 14, 2025.

RENEWAL OPTIONS: The agreements may be renewed up to three (3) consecutive one-year renewal options for a combined annual amount up to \$300,000.00. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

COOPERATIVE PURCHASE - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of items. Sourcewell contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Sourcewell published a Request for Proposals for OEM Vehicle Parts and Supplies, contract number 081424-FMC on June 13, 2024, and June 20, 2024.

BUSINESS EQUITY - A business equity goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated in the Fleet & Equipment Serv Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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