

Mayor and Council Communication

DATE: 01/25/22

M&C FILE NUMBER: M&C 22-0063

LOG NAME: 13PAMEND 20-0235 WATER SERVICE METERS & APPURTENANCES TD WATER

SUBJECT

(ALL) Authorize Execution of an Amendment to the Purchase Agreement with Thirkettle Corporation dba Aqua Metric Sales Company for Water Service Meters and Appurtenances to Increase the Annual Amount by \$594,410.00 for a New Annual Amount of \$3,372,050.00 for the Water Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an amendment to the purchase agreement with Thirkettle Corporation dba Aqua Metric Sales Company for water service meters and appurtenances to increase the annual amount by \$594,410.00 for a new annual amount of \$3,372,050.00 for the Water Department.

DISCUSSION:

On September 3, 2020, the Purchasing Division issued an Invitation to Bid (ITB) 20-0235 to purchase water service meters and appurtenances to replace aging water service meters and install new water services.

The ITB was advertised in the *Fort Worth Star-Telegram* on September 3, 2020, September 4, 2020, September 7, 2020, September 9, 2020, September 16, 2020, & September 23, 2020 and was awarded to Thirkettle Corporation dba Aqua Metric Sales Company (Thirkettle Corporation) in an amount of \$2,777,640.00. On November 17, 2020, the City Council approved Mayor and Council Communication (M&C) 20-0845.

Purchasing staff is requesting this increase for expenditures incurred to purchase additional water service meters and appurtenances in order to manage the demand for new sets and new developments due to an increase in customer base throughout the City of Fort Worth (City).

This is budgeted in the Commercial Meter/Valve Supplies account, which has approximately \$959,897.69 available; after this Amendment the remaining balance will be approximately \$365,487.69.

AGREEMENT TERMS: The agreement may be renewed for four additional one-year renewals at the City's option. The renewal action will not require City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligation during the renewal terms. This amendment will not impact the agreement terms that have already been set in place.

BUSINESS EQUITY: A waiver of the goal for M/WBE subcontracting requirements is approved by the Office Business Diversity, in accordance with the BDE Ordinance, because the application of the purchase of good or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation and authorize execution of the purchase agreement. Prior to any expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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