

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 04/22/25 M&C FILE NUMBER: M&C 25-0344

LOG NAME: 21PAMEND ITB 24-0143 ROADSIDE TIRE SERVICES

SUBJECT

(ALL) Authorize Amendment to City Contract with Rick’s Tire Service, Inc. for Roadside Tire Services for the Property Management and Fire Departments to Increase the Annual Spending Authority by 25% for a New Annual Amount Up to \$2,933,218.75 for the First Renewal, \$3,373,201.25 for the Second Renewal, \$3,879,181.25 for the Third Renewal, and \$4,461,058.75 for the Fourth Renewal

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to City Secretary Contract No. 61714 with Rick’s Tire Service, Inc. for roadside tire services for the Property Management and Fire Departments to increase the annual spending authority by 25% for a new annual amount up to \$2,933,218.75 for the first renewal, \$3,373,201.25 for the second renewal, \$3,879,181.25 for the third renewal, and \$4,461,058.75 for the fourth renewal.

DISCUSSION:

On June 11, 2024, City Council approved Mayor and Council Communication (M&C) No. 24-0469 to allow the Property Management Department (PMD) to enter into an agreement with Rick’s Tire Service, Inc. for roadside tire services (City Secretary Contract No. 61714; the "Agreement"). The Agreement is associated with Invitation to Bid (ITB) No.24-0143. The agreement includes roadside tire services for all 4,961 vehicles in the City’s Fleet, including but not limited to emergency services vehicles, specialty and off-road equipment, and heavy-duty vehicles. The solicitation included requests for roadside tire services such as patching and plugging tires, changing tires, and providing tires for PMD to purchase when not in the City’s stock. Under M&C 24-0469, City Council approved PMD's request for an annual increase for each renewal to account for the projected 3% yearly increase on the City’s fleet and the average 15% yearly cost increase the Department has seen on past renewals for roadside tire services contracts.

Beginning July 1, 2025, Emergency Medical Services (EMS) will transition to the City of Fort Worth. Staff is requesting to increase the annual spending authority authorized under M&C 24-0143 by 25% over the original amounts authorized under M&C 24-0469 to accommodate services for the 120 additional units that will be incorporated into the City’s fleet as a result of the EMS transition.

AGREEMENT TERMS: The current term of the agreement will expire on July 16, 2025, with four one-year renewal options remaining thereafter.

DVIN-BE: This solicitation was reviewed by the Business Equity Division for available business equity prospects according to the City's Business Equity Ordinance. There were limited business equity opportunities available for the service/goods requested, therefore, no business equity goal was established.

The maximum amount allowed under this agreement will be \$2,933,218.75 for the first renewal, \$3,373,201.25 for the second renewal, \$3,879,181.25 for the third renewal, and \$4,461,058.75 for the fourth renewal; however, the actual amount used will be based on the need of the department and available budget.

FUNDING: Upon adoption of the Fiscal Year 2025 operating budget for Emergency Medical Services by the City Council, funding will be available in the Emergency Medical Services Fund for the Fire Department.

This amendment will not change any other agreement terms or conditions.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance Certifies that upon approval of the recommendation and adoption of the Fiscal Year 2025 Operating Budget for Emergency Medical Services by the City Council, funds will be available in the current operating budget, as appropriated, in the Emergency Medical Services Fund. Prior to an expenditure being incurred, the Fire and Property Management Departments have the responsibility to validate the availability of funds.

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