

Mayor and Council Communication

DATE: 06/13/23

M&C FILE NUMBER: M&C 23-0453

LOG NAME: 13P 23-0052 LUMBER, PLYWOOD, AND RELATED ITEMS EC TPW

SUBJECT

(All) Authorize Execution of an Agreement for Lumber, Plywood, and Related Items with Plywood Company of Fort Worth, Inc. for City Departments in an Annual Amount Up to \$141,000.00 and Authorize Five Automatic Renewals for the Same Annual Amount

RECOMMENDATION:

It is recommended that the City Council authorize execution of an Agreement for lumber, plywood and related Items with Plywood Company of Fort Worth, Inc. in an annual amount up to \$141,000.00 and authorize five automatic renewals for the same amount.

DISCUSSION:

The Transportation and Public Works Department approached the Purchasing Division to finalize an agreement for lumber, plywood and related items. Transportation and Public Works was joined in this bid by the Fire Department. In order to procure these items, Purchasing issued an Invitation to Bid (ITB) No. 23-0052 describing the products and specifications needed by the Transportation and Public Works Department. These items will be used for various repairs, temporary shoring of projects underway, boarding up of fire damaged structures and forms for pouring concrete.

The bid was advertised in the *Fort Worth Star-Telegram* for three (3) consecutive Wednesdays beginning on April 5, 2023, April 12, 2023, and April 19, 2023. The bid was opened on April 20, 2023.

The City received one (1) response. Not all items were bid on.

The bids were evaluated using the lowest responsive, responsible bidder criteria. The purchase will be based on the price and availability of items.

Staff recommends awarding all items bid to Plywood Company of Fort Worth, Inc. because their response provided the lowest responsible bid and best meets the City's needs for plywood. No guarantee was made for specific amount of goods that would be purchased. The recommendation was made using the information below:

	Item	Plywood Company of Fort Worth, Inc.	Recommended Vendor
1	Plywood, 4'x8'x3/8" Grade BC Yellow Pine	\$31.20 each	Plywood Co. of Fort Worth
2	Plywood, 4'x8'x3/4" Grade BC Yellow Pine	\$53.89 each	Plywood Co. of Fort Worth
3	Plywood, 4'x8'x3/4" Grade CD	\$36.33 each	Plywood Co. of Fort Worth
4	Oriented Strand Board, 4'x8'x7/16"	\$13.16 each	Plywood Co. of Fort Worth

FUNDING: The maximum annual amount allowed under this agreement will be \$141,000.00. Actual usage in any term can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the departments' budgets.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire on September 30, 2023.

RENEWAL TERMS: This agreement may be renewed for up to five (5) additional, automatic one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating & capital budgets, as

previously appropriated, in the General Fund and the Stormwater Capital Projects Fund for the SW Minor Repair & Renov-Paving project to support the approval of the above recommendation and execution of the agreement. Prior to an expenditure being made, the Transportation & Public Works and Fire Departments have the responsibility to validate the availability of funds.

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