

Mayor and Council Communication

DATE: 10/27/20

M&C FILE NUMBER: M&C 20-0787

LOG NAME: 13P20-0189 EXCAVATING EQUIPMENT LH WTR

SUBJECT

(ALL) Authorize the Purchase of Excavating Equipment from RDO Equipment Co. in an Amount Up to \$292,962.80 for the Water Department through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of excavating equipment from RDO Equipment Co. in an amount up to \$292,962.80 for the Water Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division (Purchasing) for assistance with buying excavating equipment that will be used by the Water Department for installations and maintaining the City's water and sewer system. Purchasing issued an Invitation to Bid (ITB) that contained detailed specifications as to the functionality, features and requirements for the equipment. The ITB was advertised in the *Fort Worth Star-Telegram* on July 8, 2020, July 15, 2020, and July 23, 2020. Eleven vendors were solicited from the purchasing vendor database; four responses were received.

Staff recommends awarding the purchase of excavating equipment from RDO Equipment Co. based on the lowest bid meeting all specifications. Staff certifies that the new equipment meets the required specifications and are expected to operate satisfactorily during their service life of ten (10) years. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new units upon acceptance and delivery to the 4100 Columbus Trail facility.

This is newer modeled equipment and has never been purchased; therefore, total cost of ownership and pricing analysis is unavailable. The bid tabulation is attached and staff reviewed the pricing and determined it to be fair and reasonable.

An administrative change order or increase is not needed, cost is consistent with the original purchase request and will not require additional funds.

A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The units will be delivered within 120 days after receipt of a purchase order.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the Sewer FY20 Vehicles/Heavy Eqmt and the Sewer FY19 Vehicles/Heavy Eqmt projects to support the approval of the above recommendation and purchase agreement. Prior to any expenditure being incurred, the Water and the Property Management Departments have the responsibility to validate the availability of funds.

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