

Mayor and Council Communication

DATE: 02/27/24

M&C FILE NUMBER: M&C 24-0143

LOG NAME: 13P COOP BB 720-23 HVAC SUPPLIES AND INSTALLATION WATER KQ

SUBJECT

(ALL) Authorize Non-Exclusive Purchase Agreements with Carrier Enterprise, LLC., Enviromatic Systems of Fort Worth Inc., Trane U.S. Inc., and Lennox Industries, Inc. Using BuyBoard Cooperative Contract No. 720-23 for the Purchase of Heating, Ventilation and Air Conditioning Equipment, Supplies, and Installation Services for a Combined Annual Amount Up to \$1,612,500.00 and Authorize Two, One-Year Renewal Options for the Same Amount for the Water, Property Management and Police Departments

RECOMMENDATION:

It is recommended that the City Council authorize non-exclusive purchase agreements with Carrier Enterprise LLC., Enviromatic Systems of Fort Worth Inc., Trane U.S. Inc., and Lennox Industries, Inc. using BuyBoard Cooperative Contract No. 720-23 for the purchase of heating, ventilation and air conditioning equipment, supplies, and installation services for a combined annual amount up to \$1,612,500.00 and authorize two, one-year renewal options for the same amount for the Water, Property Management and Police Departments.

DISCUSSION:

The Water, Property Management (PMD), and Police Departments approached the Purchasing Division to enter into agreements with Carrier Enterprise LLC., Enviromatic Systems of Fort Worth Inc., Trane U.S. Inc., and Lennox Industries, Inc., under BuyBoard Contract No. 720-23, HVAC Equipment, Supplies, and Installation. The user-departments will utilize the agreements to purchase Heating, Ventilation and Air Conditioning (HVAC) parts and installation services on an as-needed basis.

Approval of this M&C authorizes the City to spend up to \$1,612,500.00 per year; however, the actual first-year spend is anticipated to be \$1,290,000.00 based on current budget allocations. Actual usage in any term can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the departments' budgets.

Vendor	Amount
Carrier Enterprise	\$478,000.00
Enviromatic Systems of Fort Worth Inc.	\$403,000.00
Trane U.S Inc.	\$359,000.00
Lennox Industries, Inc.	\$50,000.00
Total	\$1,290,000.00

Department	Amount
Property Management	\$490,000.00
Police	\$10,000.00
Water	\$790,000.00
Total	\$1,290,000.00

State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for the purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Request for Proposal (RFP) No. 720-23 was published on January 18, 2023, and responses were opened on July 13, 2023.

Funding is budgeted within the Water & Sewer Fund for the Water Department and the General Fund for the Property Management Facilities

Operations, Property Management Facilities Maintenance and Police Northwest Division Admin Departments.

ADMINISTRATIVE CHANGE ORDERS - In addition, an administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval.

RENEWAL OPTIONS – The initial term of this Agreement will end on November 30, 2024. The Agreement may be renewed for two additional one-year periods through November 30, 2026. This action does not require specific City Council approval provided that City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund and General Fund. Prior to an expenditure being incurred, the Property Management, Police and Water Departments have the responsibility to validate the availability of funds.

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