

# Mayor and Council Communication

**DATE:** 10/25/22

**M&C FILE NUMBER:** M&C 22-0875

**LOG NAME:** 21 F - 550 BUCKET TRUCKS PMD ADK

**SUBJECT**

(ALL) Authorize the Purchase of 11 F-550 Bucket Trucks from Time Manufacturing Company in an Amount Up to \$2,261,457.00 Using the Sourcwell Purchasing Contract No. N-23428 for the Transportation and Public Works Department

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**RECOMMENDATION:**

It is recommended that the City Council authorize the purchase of 11 F-550 bucket trucks from Time Manufacturing Company in an amount up to \$2,261,457.00 using the Sourcwell Cooperative Purchasing Contract No. N-23428 for the Transportation and Public Works Department.

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**DISCUSSION:**

The Transportation and Public Works Department approached the Property Management Department with the intent to replace older trucks that have been deemed no longer economically feasible to maintain. The allocation of vehicles is as follows: 11 F-550 with Aerial lifts (bucket trucks) will be used for the repair and maintenance of the City's street lights. The requested trucks allow the technician to reach street lights and/or traffic lights for repairs and are designed to transport personnel and tools from one site to another. The old units will be sold at auction upon delivery and acceptance of the new units.

**TOTAL COST OF OWNERSHIP** - These trucks meet required specifications and are expected to operate satisfactorily during its average service life. Warranty information, manufacturer's statement of origin (if applicable) and an original sales invoice will accompany the new unit upon receipt to the City.

**PRICE ANALYSIS** - The unit price proposed by Time Management Company is 65% percent higher than the last purchase in 2008. The price increase reflects manufacturer increases in the new year model. The Aerial bucket trucks will replace existing units that can no longer be economically maintained.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing item(s) under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the items. Sourcwell Cooperative Purchasing Contract No. N-23428 has been competitively bid to increase the purchasing power of government entities and simplify the process.

**ADMINISTRATIVE CHANGE ORDER** – An administrative change order or increase may be made by the City Manager or his designee up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

A M/WBE - goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

**RENEWAL** – The agreement may be renewed for up to two additional one-year terms, in accordance with the terms of the Sourcwell cooperative contract N-23428. Should Sourcwell opt to renew for additional terms, the City will do the same.

Funding is budgeted in the Transportation and Public Works Department's Tax Note 2020 Fund for the FY2020 TPW Vehicles VEF project and in the Property Management Department's Vehicle & Equipment Replacement Fund for the TPW Vehicle Replacement project, as appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budgets, as previously appropriated, in the 2020 Tax Note Fund for the FY2020 TPW Vehicles VEF project and the Vehicle And Equip Replacement Fund for the TPW Vehicle Replacement project to support the approval of the above recommendation. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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Expedited