

Mayor and Council Communication

DATE: 08/08/23

M&C FILE NUMBER: M&C 23-0612

LOG NAME: 04BROADBAND ANTENNA TRACKING SYSTEM NEW SITE

SUBJECT

(ALL) Authorize Amendment to City Secretary Contract 51930 with Broadband Antenna Tracking Systems, Inc. for the Sole Source Purchase of an Additional Automated Antenna Tracking System Site in the Amount of \$81,664.11, for a Total Contract Price of \$116,664.11, with Renewal Options for the Information Technology Solutions Department

RECOMMENDATION:

It is recommended that City Council authorize an amendment to City Secretary Contract 51930 with Broadband Antenna Tracking Systems, Inc. for a sole source purchase of an additional automated antenna tracking system site in the amount of \$81,664.11 and three (3) one-year renewal options for the Information Technology Solutions Department.

DISCUSSION:

On March 4, 2014, City Council, through Mayor and Council Communication (M&C) C-26680, authorized a professional services agreement with CTS Consolidated Telecom Services, LLC for the installation of a broadband antenna tracking system in the amount of \$335,853.82.

On February 15, 2019, the City entered into City Secretary Contract (CSC) 51930 with Broadband Antenna Tracking Systems, Inc. to provide technical support services to the City's automated antenna tracking systems and related emergency communications network in the amount of \$12,500.00.

On December 30, 2020, the City executed CSC 51930 Amendment No. 1 to increase the annual amount of support to \$26,972.00. CSC 51930 Amendment No. 2 was executed February 21, 2023, increasing the contract amount to \$35,000.00 annually.

This M&C is to request authorization to increase the annual amount of the contract by \$81,664.11 for the purchase, installation, testing, and training for an additional broadband antenna tracking system site located at Bridge Street. Upon approval, this addition will improve coverage of the City's automated antenna tracking system and related emergency communications network as part of the Capital Fiscal Year 2023 BATS Coverage project. The contract amendment will also allow for three (3) one-year renewal terms at the City's option.

Broadband Antenna Tracking Systems, Inc. is the documented sole source provider for the City's proprietary automated antenna tracking system. Upon execution, the total annual amount of the contract with Broadband Antenna Tracking Systems, Inc. will be \$116,664.11.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the ITS Capital Fund for the FY23 Additional BATS project to support the approval of the above recommendation and execution of the amendment. Prior to an expenditure being incurred, the Information Technology Solutions Department has the responsibility to validate the availability of funds.

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