

# Mayor and Council Communication

DATE: 12/14/21

M&C FILE NUMBER: M&C 21-0958

LOG NAME: 13P JANITORIAL SERVICES INTERLOCAL

## **SUBJECT**

(ALL) Authorize Agreement with Oriental Building Services, Inc. in an Annual Amount Up to \$2,500,000.00 Per Year for City Departments and Authorize Two Annual Renewal Options for the Same Amount Using a Tarrant County Cooperative Contract Approved by Commissioners Court Order 133684

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## **RECOMMENDATION:**

It is recommended that the City Council authorize an agreement for janitorial services with Oriental Building Services, Inc. in an annual amount up to \$2,500,000.00 for City departments and authorize two annual renewal options for the same amount using Tarrant County Cooperative Contract approved by Commissioners Court Order 133684.

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## **DISCUSSION:**

On August 11, 2020, the City Council approved awarding a Janitorial Services Agreement with American Facilities Services to provide janitorial services to City buildings in an amount up to \$5,000,000.00. As a result of Covid, American Facilities Services has had difficulty finding sufficient staff to perform the services at all city buildings. In order to maintain janitorial services at all city locations, Staff began looking for additional vendors to provide janitorial services to city buildings.

State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies state laws requiring that the local government seek competitive bids for purchase of the item. In accordance with Mayor and Council Communication (M&C P-10710) approved January 15, 2008, the City Manager may enter into an interlocal cooperative purchasing agreement that allows the City to take advantage of other competitively bid contracts. The City has an interlocal cooperative purchasing agreement with Tarrant County. Tarrant County awarded the contract for bid number 2020-145 for janitorial services to Oriental Building Services, Inc. after completing a competitive bidding process. The Commissioners Court approved the contract in Court Order 133684. Tarrant County's competitively procured agreement with Oriental Building Services, Inc. authorizes cooperative procurements from other units of local government.

Staff recommends awarding a one year contract with two options to renew with Oriental Building Services, Inc. for an amount up to \$2,500,000.00.

**COOPERATIVE PURCHASE** - State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

**BUSINESS EQUITY** - A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

Upon City Council's approval, the agreement will begin on execution of the agreement by both parties and will end on September 30, 2022 with two options for renewal periods of twelve months each.

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## **FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the contract. Prior to an expenditure being made, the participating departments have the responsibility to validate the availability of funds.

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