

City of Fort Worth, Texas

# Mayor and Council Communication

DATE: 10/15/24 M&C FILE NUMBER: M&C 24-0870

LOG NAME: 13PAMEND COOP BB 657-21 MRO SUPPLIES EC CITY

SUBJECT

(ALL) Authorize Execution of an Amendment to the Agreement with SID Tool Co., Inc. dba MSC Industrial Supply Company Using BuyBoard Cooperative Contract 657-21 for Building Maintenance, Repair, and Operating Supplies to Increase the Annual Amount by \$450,000.00 for a New Annual Amount Up to \$1,550,000.00 for All City Departments

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an amendment to the agreement with SID Tool Co., Inc. dba MSC Industrial Supply Company using BuyBoard Cooperative Contract 657-21 for building maintenance, repair, and operating supplies to increase the annual amount by \$450,000.00 for a new annual amount up to \$1,550,000.00 for all City Departments.

DISCUSSION:

On January 31, 2022, the City executed City Secretary Contract No. 57060 (Agreement) with SID Tool Company, Inc. dba MSC Industrial Supply Company (MSC) for an amount up to \$1,100,000.000 using BuyBoard Cooperative Contract # 657-21 (BB 657-21) for all City Departments. Under the agreement, MSC provides the City with building maintenance, repair, and operating supplies such as hand tools, hardware, fasteners, batteries, flashlights, chains, ladders, coolers, wheelbarrows, storage cabinets, doorknobs, deadbolts, padlocks, electrical motors, and other catalog supplies.

This Agreement will provide all departments with a local source for maintenance supplies and repairs. Staff requests that City Council authorize an increase to the spending authority by \$450,000.00 for a new total annual amount up to \$1,550,000.00 to ensure that building maintenance, repair, and supply needs are met through the end of the Agreement.

FUNDING: Funding will be budgeted in the General Fund for all participating departments.

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchase agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. BuyBoard contracts are competitively bid to increase and simplify the purchasing power of government entities across the State of Texas. Solicitation for BB 657-21 was published on April 14, 2021, and submissions were opened on June 17, 2021.

BUSINESS EQUITY: A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS: The current Agreement term is from December 1, 2023, through November 30, 2024 with no renewal options.

This Cooperative Agreement serves ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the participating departments' Operating Funds to support the approval of the above recommendation and execution of the amendment to the agreement. Prior to any expenditure being incurred, the participating departments have the responsibility to validate the availability of funds.

<b>Submitted for City Manager's Office by:</b>	Reginald Zeno	8517
	Dana Burghdoff	8018
<b>Originating Business Unit Head:</b>	Reginald Zeno	8517
	Marilyn Marvin	7708
<b>Additional Information Contact:</b>	Jo Ann Gunn	8525
	Eugene Chandler	2057