

Mayor and Council Communication

DATE: 04/23/24

M&C FILE NUMBER: M&C 24-0315

LOG NAME: 13P OMNIA 02-98 ELEVATOR EQUIPMENT, SERVICE, REPAIR KQ PMD

SUBJECT

(ALL) Authorize Execution of Agreement with SW Elevators, LLC Using OMNIA Partners Cooperative Contract No. 02-98 for Elevator Equipment, Service, Repair and Related Services in an Amount Up to \$300,000.00 Per Term and Authorize One Annual Renewal Option for the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize execution of an agreement with SW Elevators, LLC using OMNIA Partners Cooperative Contract No. 02-98 in an amount up to \$300,000.00 for the initial term and authorize one annual renewal in the same amount for elevator equipment, service, repair and related services for the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division to finalize an annual agreement with SW Elevators, LLC using OMNIA Partners Cooperative Contract No. 02-98 for elevator equipment, service, repair and related services for City-owned facilities on an as-needed basis.

Approval of this Mayor & Council Communication authorizes the City to spend up to \$300,000.00 per term. Actual usage can be up to the authorized amount and will be dependent upon actual appropriations for this purpose in the department's budgets.

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies state laws requiring that the local government seek competitive bids for the purchase of the item. OMNIA Partners Contract No. 02-98 has been competitively bid to increase and simplify the purchasing power of government entities. The Request for Proposal was published on October 6, 2020, and responses were opened on November 19, 2020.

Funding is budgeted in the General Fund for the Property Management Department.

ADMINISTRATIVE CHANGE ORDERS - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERMS - The Agreement's initial term will begin on the date of execution and expire on December 31, 2024.

RENEWAL OPTIONS – The Agreement will include one (1) one-year renewal option.

A M/WBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

This project will serve ALL COUNCIL DISTRICTS.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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