

Mayor and Council Communication

DATE: 10/27/20

M&C FILE NUMBER: M&C 20-0783

LOG NAME: 13P20-0171 SEVEN SERVICE TRUCKS LSJ PMD

SUBJECT

(ALL) Authorize the Purchase of Seven Trucks from Grapevine DCJ, LLC in an Amount Up to \$610,423.00 for the Water Department through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of seven service trucks from Grapevine DCJ, LLC in an amount up to \$610,423.00 for the Water Department through the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division (Purchasing) for assistance with buying seven service trucks that will be used by the Water Department for maintenance and installation of the City of Fort Worth's water and sewer systems. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the new units. The ITB was advertised in the *Fort Worth Star-Telegram* on June 10, 2020, June 17, 2020, June 24, 2020, July 1, 2020 and July 8, 2020. Sixteen vendors were solicited from the purchasing vendor database; a sole response was received.

Staff recommends awarding the purchase of one (1) Ram 2500 service truck and six (6) Ram 4500 service trucks from Grapevine DCJ, LLC based on lowest bid meeting all specifications. The new units will be replacements for unreliable units that can no longer be economically maintained. The old units will be sold at auction. Staff certifies that the new units meet the required specification and are expected to operate satisfactorily during their service life of ten years for each unit. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new units upon acceptance and delivery to the 4100 Columbus Trail facility.

BID TABULATION- (see attached)

PRICE ANALYSIS - There is no purchase history for service trucks with these configurations and no data for the total cost of ownership. Staff reviewed the proposed pricing and concluded that pricing offered by the recommended vendor is fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The truck will be delivered within 160 days after receipt of a purchase order.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the Sewer FY17 Veh/Eqmt Purchases, Sewer FY18 Vehicles/Heavy Eqmt, Water FY18 Vehicles/Heavy Eqmt, and Sewer FY19 Vehicles/Heavy Eqmt projects to support the approval of the above recommendations and execution of the purchase agreement. Prior to any expenditure being incurred, the Property Management and Water Departments have the responsibility to validate the availability of funds.

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