

City of Fort Worth, Texas

Mayor and Council Communication

DATE: 10/15/24M&C FILE NUMBER: M&C 24-0863

LOG NAME: 13P RFP 24-0198 LAB ANALYTICAL SERVICES AO WATER

SUBJECT

(ALL) Authorize Execution of Non-Exclusive Agreements with A&B Environmental Services, Inc. dba A&B Laboratories, ALS Group USA Corp, Eurofins Environment Testing South Central, LLC, and Southern Petroleum Laboratories, Inc to Provide Laboratory Analytical Services at Testing Facilities for the Water Department in an Estimated Combined Annual Amount Up to \$600,000.00 for the Initial Term and Authorize Four One-Year Renewals in Amounts Up to \$690,000.00 for the First Renewal, \$793,500.00 for the Second Renewal, \$912,525.00 for the Third Renewal, and \$1,049,403.00 for the Fourth Renewal

RECOMMENDATION:

It is recommended that the City Council authorize the execution of non-exclusive agreements with A&B Environmental Services, Inc. dba A&B Laboratories, Inc., ALS Group USA Corp, Eurofins Environment Testing South Central, LLC, and Southern Petroleum Laboratories, Inc to provide laboratory analytical services at testing facilities for the Water Department in an estimated combined annual amount up to \$600,000.00 for the initial term and authorize four one-year renewals in amounts up to \$690,000.00 for the first renewal, \$793,500.00 for the second renewal, \$912,525.00 for the third renewal, and \$1,049,403.00 for the fourth renewal.

DISCUSSION:

The purpose of this M&C is to authorize the execution of agreements to provide laboratory analytical services at testing facilities throughout the City of Fort Worth water treatment plants. Purchasing issued Request for Proposal (RFP) 24-0198 consisting of detailed specifications regarding equipment, service, and delivery requirements. The RFP was advertised in the *Fort Worth Star-Telegram* on May 8, 2024, May 15, 2024, and May 22, 2024. The City received four responses.

An evaluation panel consisting of representatives from the Water and Police Departments reviewed and scored the submittal using Best Value criteria. The individual scores were averaged for each of the criteria and the final scores are listed in the table below.

Proposer	Evaluation Factors				
	a	b	c	d	Total Score
A&B Environmental Services, Inc dba A&B Laboratories	40	15	15	15	85
ALS Group	39.67	12	13.5	14	79.70
Eurofins Environment Testing	32.27	16	15	15	78.27
SPL Laboratories	24.65	15.5	15.5	15	70.65

Best Value Criteria:

- a. Contractor's cost of services
- b. Contractor's qualifications and availability of testing facilities
- c. Contractor's timeframe for services to be completed
- d. Contractor's ability to meet the City's needs

After evaluation, the panel concluded a multi-award was necessary to ensure availability and capacity for the needed services and that A&B Environmental Services Inc. dba A&B Laboratories, ALS Laboratory Group, Eurofins Environment Testing South Central, LLC, and Southern Petroleum Laboratories present the best value. Therefore, the panel recommends that Council authorize non-exclusive agreements with A&B Environmental Services dba A&B Laboratories, ALS Laboratory Group, Eurofins Environment Testing South Central, LLC, and Southern Petroleum Laboratories. No guarantee was made that a specific amount of services would be purchased. Staff certifies that the recommended vendors' bids met specifications.

The Environmental Protection Agency (EPA) final rule mandates increase in testing for public water systems and exact testing levels cannot be ascertained in advanced. To help prevent capacity issues, staff recommends the total compensation for each annual renewal term be increased by 15 % to ensure the City is able to meet demand. The estimated collective total compensation of the contracts shall be an amount up to \$600,000.00 for the initial term, \$690,000.00 for the first renewal, \$793,500.00 for the second renewal, \$912,525.00 for the third renewal, and \$1,049,403.00 for the fourth renewal. However, it is possible that testing requirements may exceed these amounts. Approval of this M&C in the initial amounts listed above is not intended to create a contractual cap; in the event testing requirements exceed the capacity authorized through this M&C, including any administrative increase capacity, this M&C authorizes staff to bring back subsequent M&Cs in the amounts needed to

meet testing demand.

While these figures represent the collective maximum amount allowed under these agreements for each term, the actual amount used will be based on the department's needs and available budget. Funding is budgeted in the Contract-Lab Analysis account within the Water & Sewer Fund for the Water Department.

DVIN-BE: This solicitation was reviewed by The Business Equity Division for available business equity prospects according to the City's Business Equity Ordinance. There were limited business equity opportunities available for the services/goods requested, therefore, no business equity goal was established.

AGREEMENT TERMS: Upon City Council approval, the agreements will begin upon execution on October 1, 2024 and expire one year from that date on September 30, 2025.

RENEWAL TERMS: The agreements may be renewed for four (4) additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

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