

Mayor and Council Communication

DATE: 10/20/20

M&C FILE NUMBER: M&C 20-0741

LOG NAME: 13P AMEND M&C 20-0425 RECORDING SYSTEM REPLACEMENT ADK ITS

SUBJECT

(ALL) Authorize an Amendment to Mayor and Council Communication 20-0425 to Correct the Listed Cooperative Contract, for a Recording System Replacement with ADK ITS, for the Information Technology Solutions Department on Behalf of the Police Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to Mayor and Council Communication 20-0425 to correct the listed cooperative contract for the Information Technology Solutions Department on behalf of the Police Department.

DISCUSSION:

On June 16, 2020, City Council approved Mayor and Council Communication (M&C) 20-0425 authorizing a Purchase Agreement with DigitalMarkets Inc. d/b/a "Vista Com", utilizing General Services Administration contract no. GS-35F-0415V. The Agreement would be used to purchase and implement a new telephone recording system for the processing and retention of critical 911 calls.

The M&C will be amended to correct the listed cooperative agreement as the purchase will be made utilizing Houston-Galveston Area Council (HGAC) contract no. RP07-20.

Price Analysis:

The HGAC Contract No. RP07-20 offers discounted pricing. Staff have reviewed the pricing and determined it to be fair and reasonable.

Cooperative Purchase:

State law provides that a local government purchasing an item under a Cooperative Purchasing Agreement satisfies any state law requiring that the local government seek competitive bids for purchase of the item. The HGAC contract was competitively bid to increase and simplify the purchasing power of government entities across the State of Texas.

M/WBE Office:

A MBW/SBE goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

Successor Contracts:

In the event that a Cooperative Agreement is not renewed, Staff would cease making purchases at the end of the last Purchase Agreement coinciding with the valid Cooperative Agreement. If the City Council were to not appropriate funds for a future year, Staff would cease making purchases when the last appropriation expires, regardless of whether the then-current Purchase Agreement has expired. If the cooperative contract is extended, this M&C authorizes the City to purchase similar products and services under the extended contract. If the cooperative contract is not extended, but a new cooperative contract is executed with DigitalMarkets, Inc. d/b/a Vista Com with substantially similar terms as the previous cooperative contract, this M&C authorizes the City to purchase the products under the new cooperative contract.

Administrative Change Order:

An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

Agreement Term:

The current term of the Purchase Agreement is set to expire on June 30, 2021. Upon Council approval, the new Purchase Agreements will shall become effective and expire on June 30, 2021 in accordance with the existing Agreement.

Renewal Options:

The Agreement may be renewed for up to four (4) one year renewals in accordance with applicable cooperative contract or successor contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds.

Submitted for City Manager's Office by: Jay Chapa 5804

Valerie Washington 6192

Originating Business Unit Head: Reginald Zeno 8517

Additional Information Contact: Cynthia Garcia 8525

Ashley Kadva 2047