

# Mayor and Council Communication

**DATE:** 08/22/23

**M&C FILE NUMBER:** M&C 23-0701

**LOG NAME:** 60GCMS INSTRUMENT

**SUBJECT**

(ALL) Authorize Execution of Sole Source Agreement with Agilent Technologies, Inc. for the Gas Chromatograph with Mass Spectrometer ISO 9001-2015 Instrument for the Water Department for an Amount of \$130,000.00

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**RECOMMENDATION:**

It is recommended that the City Council authorize execution of sole source agreement with Agilent Technologies, Inc. for a Gas Chromatograph with Mass Spectrometer ISO 9001-2015 Instrument for the Water Department for an amount of \$130,000.00.

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**DISCUSSION:**

The Water Department Laboratory Division will use this agreement to purchase a Gas Chromatograph with Mass Spectrometer ISO 9001-2015 Instrument and hardware, software, on-site consulting and technical support.

The Gas Chromatograph with Mass Spectrometer ISO 9001-2015 Instrument is used to determine Atrazine in drinking water and Caffeine in drinking and wastewater. This procurement is necessary to preserve and protect the public health and safety of the City of Fort Worth residents. This instrument performs analysis that are linked to permits, Texas Commission on Environmental Quality (TCEQ) Regulatory Requirements as well as various water monitoring projects.

Agilent Technologies, Inc. is the sole source manufacturer of Gas Chromatograph with Mass Spectrometer ISO 9001-2015 Instrument and hardware, software, parts, on-site consulting and technical support.

Texas Local Government Code, Chapter 252.022 (7) allow for procurement of goods and services without competitive bids when deemed necessary to preserve or protect the public health and safety of the municipality's residents.

Funding is budgeted in the W & S Capital Projects Fund for the purpose of funding the Sewer FY 22 Non-Fleet Eqmt project, as appropriated.

**DVIN-BE:** Water/Wastewater approved for a sole source exemption by the Legal Department. Therefore, the business equity goal requirement is not applicable.

**ADMINISTRATIVE CHANGE ORDER:** An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

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**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W & S Capital Projects Fund for the Sewer FY 22 Non-Fleet Eqmt project to support the approval of the above recommendation and execution of the agreement. Prior to any expenditures being incurred, the Water Department has the responsibility to validate the availability of funds.

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Expedited