

Mayor and Council Communication

DATE: 03/11/25

M&C FILE NUMBER: M&C 25-0201

LOG NAME: 60ELECTRICIAN PARTS THE REYNOLDS

SUBJECT

(ALL) Authorize Amendment No. 1 to an Agreement with The Reynolds Company, the Sole Source Provider for Electrical Supplies and Support for the Water Department, to Increase the Annual Contract Amount by \$150,000.00 for a Revised Annual Amount Up to \$250,000.00

RECOMMENDATION:

It is recommended that City Council authorize Amendment No. 1 to City Secretary Contract No. 58646 with The Reynolds Company, the sole source provider for electrical supplies and support for the Water Department, to increase the contract amount by \$150,000.00 for a revised annual amount up to \$250,000.00.

DISCUSSION:

On December 21, 2022, the Water Department entered into City Secretary Contract No. 58646 with The Reynolds Company in the amount of \$100,000.00 (administratively authorized). The contract was renewed on October 1, 2023 and October 1, 2024. To continue to keep multiple electrical and distribution systems operable for the water plants and facilities, the Water Department requests that City Council authorize an increase to the Agreement's annual spending authority by an additional \$150,000.00. The new annual amount of the agreement will be up to \$250,000.00.

AGREEMENT TERM: The agreement is in its second renewal term which expires September 30, 2025.

RENEWAL OPTIONS: The agreement may be renewed for two (2) additional one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

DVIN-BE: This project was approved for a waiver per the Chapter 252 exemption, as a sole source by the Legal Department. Therefore, the business equity goal requirement is not applicable.

FUNDING: Funding is budgeted in the Other Contractual Services account within the Water & Sewer Fund for the Water Department.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current operating budget, as previously appropriated, in the Water & Sewer Fund to support the approval of the above recommendation. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: William Johnson 5806

Originating Business Unit Head: Chris Harder 5020

Additional Information Contact: Chris Harder 5020