

Mayor and Council Communication

DATE: 12/15/20

M&C FILE NUMBER: M&C 20-0950

LOG NAME: 2020PAY STATION CONTRACT

SUBJECT

(CD 7 and CD 9) Authorize a Sole Source Agreement with Parkeon, Inc., in an Amount Not to Exceed \$660,000.00 for an Initial Term of Three (3) Years, for Product and Services of Pay and Display Parking Meters for the Transportation and Public Works Department

RECOMMENDATION:

It is recommended that the City Council authorize a sole source agreement with Parkeon, Inc., in an amount not to exceed \$660,000.00 for an initial term of three (3) years, with two one-year renewal options, for pay and display parking meter products and services for the Transportation and Public Works Department.

DISCUSSION:

On March 1, 2016, Mayor and Council Communication (M&C P-11839) City Council authorized the execution of an agreement with Parkeon, Inc., for parking equipment and services for the Transportation and Public Works Department. The contract began on March 2, 2016, and ends with the last of two one-year renewals on March 1, 2021.

The Transportation and Public Works Department (TPW) will use this agreement to purchase additional on-street parking pay stations, smart meters, back office connectivity and, repair parts to keep the parking infrastructure operational. The City currently has 3,200 metered parking spaces throughout the Fort Worth Central Business District, the University/Berry Street District, the West 7th Urban Village, Cultural District, and the Hospital District.

Since February 2012, the City of Fort Worth has bought and installed over 274 parking pay stations and smart meters for high demand parking areas. These pay stations and meters account for over 60 percent of all parking transactions and total metered parking revenue. Parking pay station transactions are completed via coin and credit and debit cards. Through the use of parking pay stations, the City has been able to sustain improvements in parking meter uptime, in excess of 99.5 percent, and maintain significant reductions in parking meter operations and maintenance processing time. This new agreement will enable the City to continue to meet the needs of our populace, thus extending the ease and simplicity of the parking process for the public. On June 24, 2020, a sole source exemption justification was requested and approved through the City of Fort Worth's Purchasing and Law Department's for Parkeon related products and services, including Parking Pay Stations such as pay and display, pay by plate, pay by space units and smart parking meters that enable the use of credit and debit cards and related software for all back-office operation & pay system connectivity, thus making these products and related services exempt from competitive bidding requirements.

This agreement includes the purchase of pay and display parking stations and smart meters in the first three years and includes shipping, onsite training, installation, and a three-year warranty on each station, in an amount not to exceed \$660,000.00 for an initial term of three (3) years or \$220,000.00 per year. This agreement also includes annual fees (including service, maintenance, gateway, and license fees).

BID ADVERTISEMENT - This procurement is exempt from the competitive bidding requirements as provided for under Section 252.022(7)(A) of the Texas Local Government Code because Parkeon, Inc., is the sole provider of parking station and meter products and services.

Office of Business Diversity - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Department and approved by the OBD, in accordance with the BDE Ordinance, because the M/WBE Waiver is based on the sole source information provided to the MWBE Office by the managing department's project manager.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the Municipal Parking Capital Project Fund for the Parking Garages project to support the approval of the above recommendation and execution of the agreement. Prior to an expenditure being incurred, the Transportation and Public Works Department has the responsibility to validate the availability of funds.

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