

Mayor and Council Communication

DATE: 05/14/24

M&C FILE NUMBER: M&C 24-0378

LOG NAME: 13P ITB 24-0113 BULK DISPOSAL SERVICES AW WATER

SUBJECT

(ALL) Authorize Execution of Agreement with Silver Creek Materials, Inc. for the Purchase of Bulk Disposal Services for the Water Department in an Annual Amount Up to \$500,000.00 and Authorize Four One-Year Renewals in the Same Amount

RECOMMENDATION:

It is recommended that the City Council authorize the execution of an agreement with Silver Creek Materials, Inc. for the purchase of bulk disposal services for the Water Department in an annual amount up to \$500,000.00 and authorize four (4) one-year renewals in the same annual amount.

DISCUSSION:

The Water Department approached the Purchasing Division for assistance with securing an agreement for bulk disposal services to dispose of soil, asphalt, and concrete removed in the process of repairing water and sewer lines throughout the City of Fort Worth. Purchasing issued an Invitation to Bid (ITB) that consisted of detailed specifications regarding the Texas Commission on Environmental Quality (TCEQ) permit requirement, the types of materials to be disposed of, and the disposal location requirements.

The ITB was advertised in the *Fort Worth Star-Telegram* on February 5, 2024, February 14, 2024, February 21, 2024, and February 28, 2024. The City received one response.

Staff evaluated the bid response based on lowest responsible bidder criteria and concluded it would be in the City's best interest to award to Silver Creek Materials, Inc. Therefore, staff recommends awarding an agreement to Silver Creek Materials, Inc. No guarantee was made that a specific amount services will be utilized.

The maximum amount allowed under this agreement will be \$500,000.00. However, the actual amount used will be based on the department's needs and available budget. Funding is budgeted in the Water & Sewer Fund for the Water Department.

DVIN-BE: A waiver of the goal for Business Equity subcontracting requirement is approved by the DVIN-BE, in accordance with the Business Equity Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

AGREEMENT TERMS: Upon City Council approval, this agreement shall begin upon execution and expire one year from that date.

RENEWAL TERMS: This agreement may be renewed for four (4) additional, one-year terms. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

ADMINISTRATIVE CHANGE ORDER: An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendation, funds are available in the current operating budget, as previously appropriated, and upon adoption of the Fiscal Year 2025 Budget by the City Council, funds will be available in the Fiscal Year 2025 Operating Budget, as appropriated, in the Water & Sewer Fund. Prior to an expenditure being incurred, the Water Department has the responsibility to validate the availability of funds.

<u>Submitted for City Manager's Office by:</u>	Reginald Zeno	8517
	Fernando Costa	6122
<u>Originating Business Unit Head:</u>	Reginald Zeno	8517
	Christopher Harder	5020
<u>Additional Information Contact:</u>	Jo Ann Gunn	8525
	Alyssa Wilkerson	8357