

# Memo

**Date:** June 25, 2020  
**To:** Cynthia Garcia, Assistant Finance Director  
**From:** Austin Walker  
Property Management Department  
**Re:** TPW Department  
Stormwater Capital Projects Fund

Property Management Department requests that the Purchasing Division issue a purchase order to MHC KENWORTH for the purchase of ONE (1) KENWORTH 2,000 GALLON WATER TANKER TRUCK. This unit is being purchased from the vendor utilizing a CO-OP Process (Sourcewell – 081716-KTC). This unit will be a replacement in the fleet for a unit that is no longer feasible to retain and maintain. This unit will be used in the repairs and maintenance of the City of Fort Worth's street infrastructure.

TCO is not available at this time as an asset has never been purchased under this specification before. Department staff reviewed the proposed pricing and certified that the price offered is fair and reasonable based on the bids received.

The total cost of the unit as specified in the attached documentation is **\$126,544.27. (TPW 3255)**. The contact for MHC KENWORTH is Anthony Hedrick at 817-300-9412 (Anthony.Hedrick@mhc.com).

The recommended unit quantity and cost is consistent with the original purchase request and will not require additional funds to accomplish this purchase in the Vehicle & Equipment Replace Fund. MBE website was checked and no MBE's were found.

The equipment meets the established requirements and should operate satisfactorily over its service life of ten (10) years. Warranty information, Manufacturer's Statement of Origin (if applicable) and Original Sales Invoice will accompany the equipment upon receipt to the City.

Please contact Austin Walker at (817) 392-2008 if any assistance or further information is needed.



Austin Walker  
AW 07-19