

Mayor and Council Communication

DATE: 12/13/22

M&C FILE NUMBER: M&C 22-1020

LOG NAME: 04AMEND MAYOR AND COUNCIL COMMUNICATION 22-0444 STAFF AUGMENT

SUBJECT

(ALL) Authorize an Amendment to Mayor and Council Communication 22-0444 to Include Additional Staff Augmentation Contractors and Amend Staff Augmentation Contracts to Provide Staff Augmentation Services to the Information Technology Solutions Department Using Cooperative Agreements with One Option to Renew

RECOMMENDATION:

It is recommended that City Council authorize an Amendment to Mayor and Council Communication 22-0444 to add staff augmentation vendors System Soft Technologies, Inc., GTS Technology Solutions, Inc., Internal Data Resources, Inc. d/b/a IDR, and Robert Half International, Inc. and amend the respective City Secretary Contracts for each to provide staff augmentation services to the Information Technology Solutions Department using Texas Department of Information Resources DIR agreements and a Houston-Galveston Area Council cooperative agreement with one option to renew.

DISCUSSION:

On June 14, 2022, Mayor and Council Communication (M&C) 22-0444, City Council authorized and approved an amendment to M&C 21-0733 with various contractors using cooperative agreements to increase the annual amount by \$1,066,000.00 for a new total annual authorization of \$4,374,000.00 for the Information Technology Solutions Department (ITS). This M&C requests authorization to amend M&C 22-0444 to add staff augmentation contractors System Soft Technologies, Inc., GTS Technology Solutions, Inc., Internal Data Resources, Inc. d/b/a IDR, and Robert Half International, Inc. by amending the respective City Secretary Contracts to be included in the annual authorization of \$4,374,000.00. City Secretary Contracts for System Soft Technologies, Inc., GTS Technology Solutions, Inc., and Internal Data Resources, Inc. utilize Texas Department of Information Resources (DIR) cooperative agreements with a final expiration date of August 31, 2024, the same expiration date for current staff augmentation contractors utilizing DIR cooperative agreements. Each DIR cooperative agreement expires August 31, 2023 with one remaining option to renew. Robert Half International, Inc. City Secretary Contract utilizes Houston-Galveston Area Council (H-GAC) contract TS06-21 that expires May 31, 2024.

This M&C requests authorization to amend the City Secretary Contracts to expire the same date as the respective cooperative agreements and include the annual authorization of \$4,374,000.00.

This M&C requests authorization to add the staff augmentation contractors below:

Staff Augmentation Vendor	Cooperative Contract	Cooperative Contract Expiration Date
System Soft Technologies, Inc.	DIR-CPO-4637	August 31, 2024
GTS Technology Solutions, Inc.	DIR-CPO-4526	August 31, 2024
Internal Data Resources, Inc. d/b/a IDR	DIR-CPO-4529	August 31, 2024
Robert Half International, Inc.	H-GAC TS06-21	May 31, 2024

COOPERATIVE PURCHASE: State law provides that a local government purchasing an item under a cooperative purchasing agreement satisfies State laws requiring that the local government seek competitive bids for purchase of the item. Cooperative contracts have been competitively bid to increase and simplify the purchasing power of local government entities across the State of Texas.

SUCCESSOR CONTRACTS: In the event the DIR or H-GAC agreements are not renewed, staff would cease purchasing at the end of the last purchase agreement coinciding with a valid cooperative agreement. If the City Council were to not appropriate funds for a future year, staff would stop making purchases when the last appropriation expires, regardless of whether the then-current purchase agreement has expired.

The City will initially use the DIR and H-GAC contracts to make purchases authorized by this M&C. The DIR Cooperative Contracts are set to expire on August 31, 2024. If DIR-CPO-4637, DIR-CPO-4526, DIR-CPO-4529, and H-GAC TS06-21 are extended, this M&C authorizes the City to purchase similar equipment and supplies under the extended contracts. If DIR-CPO-4637, DIR-CPO-4526, DIR-CPO-4529, and H-GAC TS06-21 are not extended, but DIR and H-GAC execute new cooperative contracts with each vendor and with substantially similar terms, this M&C authorizes the City to purchase the services under the new contracts. If this occurs, in no event will the City continue to purchase services under the new agreements for more than three (3) years without seeking Council approval.

BUSINESS EQUITY: A goal is not assigned when purchasing from an approved purchasing cooperative or public entity.

AGREEMENT TERM: Upon City Council approval, the Agreement will become effective and expire August 31, 2023 in accordance with the DIR contracts and May 31, 2024 in accordance with H-GAC TS06-21.

RENEWAL OPTIONS: The DIR agreements may be renewed for one additional one-year renewal term at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that approval of this recommendation will have no material effect on City funds.

Submitted for City Manager's Office by: Valerie Washington 6192

Originating Business Unit Head: Kevin Gunn 2015

Additional Information Contact: Cynthia Tyree 6689