

# Mayor and Council Communication

**DATE:** 08/03/21

**M&C FILE NUMBER:** M&C 21-0543

**LOG NAME:** 80NORTHWEST COMMUNITY PARK NORTH ROAD IMPROVEMENTS AMENDMENT 1

**SUBJECT**

(CD 7) Authorize Execution of Amendment No. 1 in the Amount of \$158,732.00 to the Contract with Halff Associates, Inc., for Additional Design Services Related to the Northwest Community Park North Road Improvements Project Increasing the Total Contract Amount to \$257,867.00

---

**RECOMMENDATION:**

It is recommended that the City Council authorize execution of Amendment No. 1 to City Secretary Contract No. 54630, a Professional Engineering Agreement with Halff Associates Inc., in the amount of \$158,732.00 for additional design services related to the Northwest Community Park North Road Improvements project, (City Project No. 102749), increasing the Total contract amount to \$257,867.00.

---

**DISCUSSION:**

The purpose of this Mayor and Council Communication (M&C) is to authorize execution of Amendment No. 1 to City Secretary Contract No. 54630 with Halff Associates Inc., in the amount of \$158,732.00 for additional design services related to the Northwest Community Park North Road Improvements, increasing the total contract amount to \$257,867.00.

On October 5, 2020, the City entered into this Engineering Agreement with Halff Associates Inc. in the amount of \$99,135.00 for the master plan development and preparation of schematic design plans for this project.

Halff Associates Inc., will provide engineering related services for the Northwest Community Park Road Improvement project located in northwest Fort Worth, outside of the 820 loop, South of US HW 287 and East of Blue Mound Road US HW 135.

Northwest Community Park North Road Improvements includes the design and construction for the development of the road improvements and a vehicular bridge, including but not limited to, preparation of construction documents and topographic survey, tree survey, geotechnical investigation, hydrology/hydraulic analysis.

M/WBE OFFICE - Business Equity - Half Associates, Inc. agrees to maintain its initial SBE commitment of 4% that it made on the original agreement and extend and maintain that same SBE commitment of 4% to this first amendment. Therefore Halff Associates, Inc. remains in compliance with the City's BDE Ordinance and attests to its commitment by its signature on the Acceptance of Previous SBE Commitment form executed by an authorized representative of its company.

Northwest Community Park North Road Improvement project is located in COUNCIL DISTRICT 7.

---

**FISCAL INFORMATION / CERTIFICATION:**

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the General Capital Projects Fund for the Northwest Park North Road project to support the approval of the above recommendation and execution of the contract amendment. Prior to any expenditure being incurred, the Park & Recreation Department has the responsibility to validate the availability of funds.

**Submitted for City Manager's Office by:** Valerie Washington 6192

**Originating Business Unit Head:** Richard Zavala 5704

**Additional Information Contact:** David Creek 5744