

Mayor and Council Communication

DATE: 10/27/20

M&C FILE NUMBER: M&C 20-0788

LOG NAME: 13P20-0206 CCTV VAN LSJ PMD

SUBJECT

(ALL) Authorize the Purchase of a Closed Circuit Television Van from Rush Truck Centers of Texas, LP in an Amount Up to \$233,586.00 for the Water Department through the Property Management Department

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of a closed circuit television van from Rush Truck Centers of Texas, LP in an amount up to \$233,586.00 for the Water Department through the Property Management Department.

DISCUSSION:

The Property Management Department (PMD) approached the Purchasing Division for assistance with buying a closed circuit television (CCTV) van for use by the Water Department to inspect the City of Fort Worth's stormwater systems. Purchasing issued an Invitation to Bid (ITB) consisting of detailed specifications as to the functionality, features and requirements for the new unit. This bid was advertised in the *Fort Worth Star-Telegram* on July 22, 2020, July 29, 2020, August 5, 2020 and August 12, 2020. Sixteen vendors were solicited from the purchasing vendor database; a sole response was received.

Staff recommends awarding the purchase of a 2020 Ford Transit-350 Van with Cues CCTV System from Rush Truck Centers of Texas, LP in an amount up to \$233,586.00 based on the lowest cost bid meeting all specifications. The new unit will be a replacement for an unreliable unit that can no longer be economically maintained. The old unit will be sold at auction. Staff certifies that the new unit meets the required specification and is expected to operate satisfactorily during its service life of 15 years. The warranty information, the manufacturer's Statement of Origin and the original sales invoice will accompany the new unit upon acceptance and delivery to the Southside Service Center at 4100 Columbus Trail.

BID TABULATION- (see attached)

PRICE ANALYSIS – There is no purchase history for a unit with these configurations and no total cost of ownership data. Staff reviewed the proposed pricing and concluded that pricing offered by the recommended vendor is fair and reasonable.

ADMINISTRATIVE CHANGE ORDER - An administrative change order or increase may be made by the City Manager up to the amount allowed by relevant law and the Fort Worth City Code and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

The truck will be delivered within 120 days after receipt of a purchase order.

A Form 1295 is not required because: This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity: Rush Enterprises Inc

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that funds are available in the current capital budget, as previously appropriated, in the W&S Capital Projects Fund for the Sewer FY18 Vehicles/Heavy Eqmt project to support the approval of the above recommendation and authorization of the purchase. Prior to any expenditure being incurred, the Property Management Department has the responsibility to validate the availability of funds.

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