

Mayor and Council Communication

DATE: 03/21/23

M&C FILE NUMBER: M&C 23-0209

LOG NAME: 13PAMEND ITB 19-0000007 PARK MATERIAL LSJ PARD

SUBJECT

(ALL) Authorize an Amendment to the Annual Agreements with Silver Creek Materials Inc., and Clear Fork Materials, LLC, for Park Improvement Materials to Increase the Annual Amount by \$25,000.00 for a New Annual Aggregate Amount Not to Exceed \$125,000.00 for the Park and Recreation Department

RECOMMENDATION:

It is recommended that the City Council authorize an amendment to the annual agreements with Silver Creek Materials Inc., and Clear Fork Materials, LLC, for park improvement materials to increase the annual amount by \$25,000.00 for a new annual aggregate amount not to exceed \$125,000.00 for the Park and Recreation Department.

DISCUSSION:

On July 16, 2019, the Purchasing Division issued an Invitation to Bid (ITB) No. 19-0000007 to finalize an annual Agreement for improvement materials for City of Fort Worth parks. Agreements were authorized with Silver Creek Materials Inc., and Clear Fork Materials, LLC, for the Park and Recreation Department for an aggregate annual amount of \$100,000.00.

PARD approached the Purchasing Division to increase the annual agreement amount by \$25,000.00 in order to purchase additional materials required for routine maintenance and repairs of City parks. Staff is now requesting authorization to amend the existing Agreements to increase the annual amount by an additional \$25,000.00, for a total amount not to exceed \$125,000.00.

AGREEMENT TERMS - The current term of this Agreement will expire on August 20, 2023 with one one-year renewal option remaining thereafter.

BUSINESS EQUITY - The initial estimated bid amount for this procurement was less than \$100,000.00, therefore, a Business Equity goal was not applicable.

The maximum amount allowed under this agreement citywide will be \$125,000.00, however, the actual amount used will be based on the need of the department and available budget.

This amendment will not change any other agreement terms or conditions of the contract.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendation, funds are available in the current operating budget, as previously appropriated, in the General Fund. Prior to an expenditure being made, the Park & Recreation Department has the responsibility to validate the availability of funds.

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