

Mayor and Council Communication

DATE: 10/15/19

M&C FILE NUMBER: M&C 19-0253

LOG NAME: 13PTIRE RECYCLING SC CODE

SUBJECT

Authorize Execution of a Services Agreement with TJP Enterprises, LLC d/b/a All American Tire Recyclers for Tire Recycling Services for the Code Compliance Department in an Annual Amount Up to \$180,000.00 and Authorize Five Annual Renewal Options (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize execution of a Services Agreement with TJP Enterprises, LLC d/b/a All American Tire Recyclers for tire recycling services for the Code Compliance Department in an annual amount up to \$180,000.00 and authorize five annual renewal options.

DISCUSSION:

The Code Compliance Department requested that the Purchasing Division issue an Invitation to Bid (ITB) for a Service Agreement for tire recycling services. Code Compliance will use these services for scrap tire transport, processing and disposal.

The Bid was advertised in the Fort Worth Star-Telegram on July 24, 2019, July 31, 2019, August 7, 2019 and August 14, 2019. The City received two bids.

Staff recommends awarding a one-year contract to TJP Enterprises, LLC d/b/a All American Tire Recyclers with five one-year options to renew. Bids were evaluated on a best value criteria. The evaluation factors included price, reputation of contractor and services in the marketplace, contractors' past relationship with the City and the extent to which services offered meet City's specifications. The contract price for the services per year would be \$180,000.00; however, the proposed contracts would allow the unit price to be increased so long as the City approves. In addition, an administrative change order or increase may be made by the City Manager in an amount up to \$45,000.00 and does not require specific City Council approval as long as sufficient funds have been appropriated.

M/WBE OFFICE - A waiver of the goal for MBE/SBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office, in accordance with the BDE Ordinance, because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

RENEWAL OPTIONS - This Agreement may be renewed for up to five additional one-year terms at the City's option. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal term.

FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the recommendations, funds are available in the current operating budget, as appropriated, of the General Fund and that, prior to an expenditure being made, the participating department has the responsibility to validate the availability of funds.

Submitted for City Manager's Office by: Kevin Gunn 2015

Originating Business Unit Head: Reginald Zeno 8517

Additional Information Contact: Cynthia Garcia 8525
 Sarah Czechowicz 2059